



Member and Visitors General Committee Meeting

DATE: 17 October 2019 VENUE: Vincentia Community Hall in the Coles carpark
TIME: 7:15 pm Registration with cup of coffee/tea - for 7:30 pm Start

Minutes

Chair Open Meeting with  *I acknowledge the traditional owners and custodians of country and their continuing connection to the land, culture and community. I pay my respect to Elders past, present and future.*

1. Welcome and Apologies

Chair welcomed, Clr Joanna Gash, Clr John Levett, Clr Greg Watson, Clr Bob Proudfoot, Clr Patricia White and all members and visitors

Apologies from; Dawn and Anthony Thompson; Leslie Hams, John Stuchbery; George Kruk, Pat and Julie McMahon; and Jo Pullinger; Clr Kaye Gartner; Anthony and Jaz Vukelic and Susan Walsh.

2. Guest speaker

Chair introduced Peter Swanson - Bushcare Coordinator - Shoalhaven City Council - Update on The Collingwood Beach Dunecare Group

Peter informed the meeting that:

- The formation of the group targeted the residents close to Collingwood Beach with a flyer drop and various meetings, but the group is open to all.
- The Collingwood Beach Dunecare Group is up and running, meeting on the last Saturday of each month. The first working bee was held on 28 September, with a focus on weed control and tidying up along the fence adjacent to the path. (Next working bee is tomorrow 26 Oct)
- Along with continuing with the working bees, a Collingwood Beach Dunecare Group Action Plan will be developed, with the first steps taken towards this.

3. Draft Minutes from 15 August 2019

Motion: That the draft minutes of the meeting held on 15 August 2019 be adopted

Although motion was moved by Robyn Bowman and seconded by Ken Buckley with no objections from the floor, due to no count of, "for and against" was taken, this motion will be resubmitted for adoption at the 5 December meeting

4. Actions and Business arising from the 15 August 2019 meeting

- Proposed paper Meeting (pMeeting) and paper Voting (pVoting)
 - Lou Casmiri informed the meeting that, due to the need to first synchronise the VRRRA Constitution, Code of Conduct and CCB guidelines with a potential need of changes for submission to members at AGM; The implementation of "paper Meeting (pMeeting) and paper Voting (pVoting)" will be reviewed by the 2020-2021 Executive Committee.

5. Secretary Report

Correspondence

- Chair informed the meeting that, copy of the letter from Fiona Picot on behalf of Renee Koonin, Mervyn Koonin, Rob Dunn, Barbara Liddle, Rod Mahon and John Picot; including the VRRRA Committee reply is placed on front desk for anyone interested to read. Chair also informed the meeting that, we are in receipt of Vincentia Matters invitation to participate in a celebration day on **Saturday, November 30, at Plantation Point between 11am and 3pm**. Copy of Invitation email and brochure also placed on front desk

Update on Synchronise the VRRRA Constitution, Code of Conduct and CCB guidelines

- Lou Casmiri reported that as soon as we receive the updated version of the CCB Guides he will undertake the review and if required will submit changes for members resolution at the 20 February AGM.

Report on Meeting with Councilors and Senior Staff on Friday 27 Sept 2019 at Plantation Point

Lou reported that it was a very productive meeting and congratulated Council for the initiative to visit and for the ongoing support to our community

Attendees: Mayor Amanda Findley, Councillor John Wells, Councillor Patricia White, Councillor Annette Aldrick, Councillor Jo Gash, Councillor John Levett, Councillor Mark Kitchener, Stephen Dunshea, Jane Lewis, Rob Horner, Phil Costello, Phil Critchley, Stephen Lipman, Madelaine North and Sandy Wall.

Notes: Request for Council to consider providing a low interest rate loan of \$390k to upgrade the planned playground at Plantation Point reserve;
Request for Council to consider 'Vincentia' signage at both entrances into Vincentia to make it clear that a person is entering the town; and
Request for Council to consider White Sands Walk signage for next year budget.

6. Vincentia Community Lead Strategic Plan

- Lou Casmiri informed the meeting that initial conversation with a potential consultant has taken place, However after discussions with community members, Lou now believes that the task is much larger than first anticipated and that it cannot be just a VRRRA project therefore; he put to the meeting that a Committee of members from, VRRRA, Vincentia Matters, Vincentia Bush Care, Vincentia Chamber of Commerce, Bayswood and independent Vincentia Resident must be formed ASAP to perform the task and that he will keep all informed on progress.

Lou also mentioned that, in his opinion the two major achievable challengers are, to obtaining funds to perform the task and to create a united Vincentia team.

Although it was not a formal motion seeking resolution, there was a unanimous agreement that the proposed, is the way forward for the ***“Vincentia 20 –30 Community Lead Strategic Plan”***

7. Treasurers Report

- Bob Pullinger submitted this Treasures report

TREASURER'S REPORT - VRRRA Inc - Year to date to 30th September 2019			
LAST YEAR - Full Year			THIS YEAR TO 30-Sep-19
2735	Everyday Account	Start of year	2863
Income			
570	Membership subscriptions 2019		580
0	Pre-paid subscriptions following year		20
0	Bank Interest		0
500	Grants - SCC *6		500
0	Grants - other		0
160	Donations		260
1,230			1,360
Expenditure			
0	Public liability insurance		0
0	Bank Charges		0
45	Fees Dept Fair Trading		46
385	Professional Fees - EOY accounts		0
	In Kind activities -		0
395	Room Hire etc - VRRRA meetings		92
127	PO Box rent		130
0	Post, Printing stationery & supplies		0
0	Computer & Peripherals		370
0	Internet Website		55
150	Safety - Hold My Hand, other		0
1,102			693
2,863	Balance in bank account end period	Everyday Account	3,530
2,863			3,530
Note 1 - (a) 58 members c/w 57 last year and (before the surge arising from Orion Beach differences in values and risks from 2012 to 2015) numbers are now stabilising. e.g. there was 49 in 2011 and 52 in 2010.			

Motion: That the statement of financial position and performance for the period ended on 1 October 2019 be received – Although motion was moved by Noel Bowman and seconded by Robyn Bowen with no objections from the floor, due to no count of “for and against” was taken, this motion will be resubmitted for acceptance at the 5 December meeting

8. The Delivery Program & Operational Plan (DPOPs) Update

- Phillip Critchley presented the attached summary report (Attachment 1) and referred to the attached proposed form for submissions of Delivery Program & Operational Plan (DPOPs) Requests for Submission to 2020 -2021 Integrated Strategic Plan (ISP) 53938E
- Lou Casmiri commented that the proposed form was created on response to comments about the complexity of previously suggested form, that it is a Word template and that he will distribute to all and welcome any feedback or comments in the practicality for using it
- Councillors suggested the VRRRA-CCB might look to “work in kind” as a contribution to influence items like footpaths being bought forward from the time frame initially allocated by Council. i.e. CCB’s like Ulladulla for Bawley Point have.
- The meeting was informed the DPOP’s for the 3 footpaths connecting the community from the top of the hill adjacent to the golf club down to Elizabeth Drive was raised by the young parents as a safety issue in the presentation to the VRRRA by Jess Rawlins in 2018. Because of the safety risks it is appropriate the timing proposed by Council be bought forward.
- Phil Critchley informed the meeting a proposed “mobility inclusive” access way between Holden St and the pedestrian bridge on the way to Church St is now on the Asset’s group can do list. Because of more appropriate engineering design, it will be located closer to Holden St than the two-man made, but unsafe, accessways closer to the pedestrian bridge.

9. Sub-Committees and Groups Reports

Plantation Point Project Update

- Annette Pham and Jessica Rawlins presented the attached (PowerPoint attachment 2) prefer option investment of \$500K for the Plantation Point inclusive Playground and informed the meeting that in order to achieve the desired and best outcome for Vincentia, we need to complete the survey stressing that we need to work together to communicate to Councillors about our preferred playground and implementation option. Annette also mentioned that there are a number of community members that are willing to provide time and resources to complete ground works under Council Supervision. Councillors confirmed work in kind under Council supervision was covered by Council's insurances.
- Vincentia Mall Project Update

Norman Vickery informed the meeting that he has spoken to Maryanne Jones from SCC Economic Development Officer on Greg Pullen' team and mentioned that he needed an update for reporting at the VRRRA-CCB meeting on the 17 October.

Maryanne stated that they were very concerned with "getting it right" she also mentioned that the time frame could be extended, but not the money.

Maryanne provided the attached report which Norm referred to during his presentation and mentioned that he has spoken again to Maryanne on the 17th Oct she added that were happy with the results of the survey 390 surveys returned. On the 27 and 28 Sept 2019 Council consultants were on site conducting surveys. They received 47 returns. This info will be presented to two working groups on the 29 and 30 Oct. The working groups will consist of land owners on the 29 Oct and the key stake holders on the 30 Oct. Council will be seeking representatives of the VRRRA The Chamber of Commerce and Vincentia Matters to contribute to the workshops on the 30 Oct. Invitations and details to follow. This is an exciting project and we now have the chance to recreate Burton St and the Vincentia Village. The extra time it takes to consult and really think about what will make the space is worth it and should result in a much more community focused outcome.

Norm concluded referring to the latest correspondence with Council and informed the meeting that Vincentia Village Community Visioning Workshop scheduled for the morning of the 30th October at the Vincentia Gold Club/Country Club and that, 3 VRRRA Execs invited to Participate – Norm Vickey, Ken Buckley and Lou Casmiri will attend.

- Bay and Basin HUB Update

Roslyn Vickery informed the meeting that:

- She recently spoke to **Kevin Norwood from Shoalhaven** City Council who is in charge of the Councils Leisure centres. He responded that there are still no detailed plans available for the Hub and that as he stated last time, Council have insufficient funds for the plans to be drawn up would need in excess of \$100,000. Apparently one grant was applied for but was unsuccessful for this purpose.
- Kevin Norwood did say that this would go before the November meeting of the Assets and Strategy as there are other ideas as to how to fund the plans. Once detailed plans are designed it will go to tender. Council will still need to apply for grants to build these extensions because of the size of the project.
- **He said "I have your phone number on my desk and you can be sure I will ring as soon as I know anything further".**

- Collingwood Beach Preservation Group
Bob Pullinger presented the attached report (attachment 3 - distributed prior to the meeting)

Motion: That the CCB accepts the Collingwood Beach Preservation Group Sub-Committee Monthly Report.

Although motion was moved by Bob Pullinger and seconded by Len Murray with no objections from the floor, due to no count of “for and against” was taken, this motion will be resubmitted for acceptance at the 5 December meeting

10. Other Business

- Discussion On Signage in the white sands walk and “Entrance into Vincentia”
 - Lou informed the meeting that as a result of mentioning at the Plantation Point Meeting with Councillors and Senior Council staff, the needs for signage in the Sands walk and entrances into Vincentia an initial meeting to start the conversation with Council will take place on 23 October and if anyone has comments or suggestions to please send to VRRRA-CCB Secretary vrra.ccb@gmail.com
- Update and feedback on www.facebook.com/vrra.ccb and www.vrra.org.au
 - Lou asked for a show of hand for these that do view the Facebook page or use the VRRRA website and although only a few put their hand up, Lou informed the meeting that the as at today, VRRRA Facebook has 365 likes and 373 followers of the site; therefore, asked that VRRRA members use the sites and provide feedback, please.

- **Meeting Closed at 9:15pm;**
- **Total number attendees were 36;**
- **Total apologies received was 12;**
- **Next Meeting 5 December 2019; and**
- **AGM 20 February 2020**

Attachment 1

Delivery Program & Operational Plan (DPOPs) Requests for
Submission to 2020 -2021 Integrated Strategic Plan (ISP) 53938E

DPOP's – 24 submitted

- Plantation Point - 8 submitted
 - 1 done. Balance now transferred to PPT sub committee
- Pathways from The Hills to Eliz Drive / Plantation Point – 3 submitted
 - Stage 1 Minerva Ave – 2025/26, Stage 2 Saumarez St - 2026/27,
 - Stage 3 Murray St- 2027/28
 - Is this soon enough ? Is community monitoring near misses ?
 - Should look at timing in 20/21 submission
- Safety Elizabeth Drive – Round about or Pedestrian Refuge ? – 1 submitted
 - Community preference ? Feedback from Councillors tour ?
 - Should look at timing in 20/21 submission
 - Grant application should be made in May 20
- Reseal first 245 m of Elizabeth south of Moona Bridge - 1 submitted
 - In Maintenance Management program for 2020-21 FY (2020 spring reseal program)

DPOP's – 24 submitted

- Storm Water blockages and flooding 3 submitted
 - Design completed to replace small pipes with bigger pipes to prevent flooding
 - Gutter Sweeper for Central District – prevention of blockages. Council knocked back, does community want to support our local depot for 20/21?
 - Done – Erosion north end of Pedestrian Bridge between Church and Holden Sts.
- Shoal Water – prevent the whiff 50 metres north of Moona bridge – 1 submitted
 - Community to have a whiff and report by SNAP SEND & SOLVE
- Recover extra revenue for wear and tear on roads, rubbish, pathways & tourist promotion – 1 submitted – rejected by SCC

DPOP's – 24 submitted

- Community Engagement - 3 submitted
 - Electronic Community Noticeboard for weekly Newsletter etc
 - Council notices to CCB via email.
 - Council send emails direct to Community, Welcome to CCB @
- Items for Council to consider in Strategic Planning – 8 submitted
 - Jervis Bay Rd / Highway - intersection Latest update from Council is ??????
 - What is community doing to decide what to follow up and how

DPOP's – cbpg , strategic planning & tonights takeaway

- CBPG - 9 submitted
 - Stormwater, Safety -Life Saving, Cycle/Pathway, Dunes, Inundation lines, Local Area Actions CZMP 2018, Strategic Planning
 - Stormwater – working with Senior Execs on options for CMP
 - Shared cycleway / pathway – Signs & markings now installed and/or painted
 - VMS board for Hold My Hand
- CBPG - Items for Council to consider in Strategic Planning – 3 submitted
 - Haskoning remediation strategies
 - Moona creek Estuary Plan,
 - Wholistic approach to defend the beach
- Take away bonus for tonight
 - Mobility access between Pedestrian bridge and Holden St. Engineering options

TAKE AWAY BONUS FOR TONIGHT

MOBILITY ACCESS BETWEEN HOLDEN ST AND PEDESTRIAN BRIDGE

CAN DO LOCATION

CANT DO

WITH APPROPRIATE ENGINEERING OPTION

INAPPROPRIATE ENGINEERING OPTION



DPOP's in summary

- Council DPOP Meeting – 25th June 2019
 - Council's summary of DPOP's
 - **Glass half full** –
 - 30 items put in by all CCB's & Community/ Resident – 12 from VRRRA/CCB
- What can be done for 20/21 ?
 - The take away tonight is the creation of a high level DPOP form for community to use.
 - The opportunity is always there for the community to submit or attend Community engagement nights every year
 - Follow up feedback/actions required from community

DPOP 20/21 – Let's get it started

- [Proposed DPOP Request Form.docx](#)

Actions & suggestions - for 20/21

- Detailed updates (in purple) on VRRRA website
- Make safe - A pathway / cycleway in Berry St from Elizabeth Drive to the Sewerage treatment works for **DPOP 20/21**
- Kerb & gutter on Elizabeth Drive from Berry St to Moona Creek for **DPOP 20/21**
- For 19/20 DPOP – Council meeting papers - 25th June 2019
 - VRRRA Send congratulations and thanks to Council for seeking input and providing feedback



Delivery Program & Operational Plan (DPOPs)

Request for Submission to 2020 -2021 Integrated Strategic Plan (ISP) 53938E

The Delivery Program & Operational Plan (DPOP) explains to the community the goals that have been drafted by Council for the next four years and the actions that will be undertaken for the next year that will meet the community priorities

Name: Lou Casmiri

Home Address: 14 Elizabeth Drive Vincentia

Phone and/or email address: lou@networklogic.com.au

Request/Issue:

Enhance the entrance to Vincentia, make Vincentia appear to be a proud, clean tidy and healthy town.

Install kerb, gutter and shoulders from Moona Creek to Berry St.

If possible, identify/suggest solution:

The cost not the outcome is likely to be the bureaucratic cannot do answer. Cost might be overcome by Finance this as part of the \$3m grant from the Federal Government for Vincentia Village shopping area or alternatively Implement some long-term loan process to finance the impost upon the ratepayers to receive the knock-on benefit of the kerb and gutter

Please send including attachments to:

Vincentia Ratepayers and
Residents Association - CCB
[VVRA-CCB Secretary vrra.ccb@gmail.com](mailto:vrra-ccb@vrra.ccb@gmail.com)

Or mail to PO Box 149 Vincentia NSW 2540

Attachment 2

Plantation Point Project Update images

FROM ROOTS TO THE KANOPE









Attachment 3

Collingwood Beach Preservation Group Report

Collingwood Beach Preservation Group – Sub Committee Monthly Report – October 2019

1. Action Plan for the Collingwood Beach Dune Vegetation Management Plan “CBDVMP”.

Update on actions..

The last meeting of the Reference Group was May 31.

The only activity since then was a mapping of the current banksia population and a meeting to review further trimming of trees on the trial site.

2. The status of the Coastal Management Program “CMP”.

Update

Council has now commenced work on the Coastal Management Program “CMP” which is required to be developed by 2021 in accordance with the Coastal Reforms Act 2016..It will replace the current Coastal Zone Management Plan “CZMP” for which approval was gazetted in September 2018.

The first stage was a set of public meetings for the affected property owners “APOS” and the general environmental members “GEMS” at workshops called at short notice in September 2019. The workshops were to provide the APOS and GEMS with understandings of the scoping for the CMP. A survey has been placed on the Council site providing for input from APOS, GEMS the public including. The purpose of the survey is to provide the scoping for subsequent stages of the CMP. The link for access to the survey, along with many understandings of Coastal Management issues can be found on :

<https://getinvolved.shoalhaven.nsw.gov.au/CMPStage1ScopingStudy>

The survey closes on 31st October 2019.

Some of the issues identified by the CBPG for the scoping of the CMP include :

Flawed coastal hazard lines, inconsistency comparing inundation lines from aerial photography compared with ground surveys, inundation lines not take mitigating factors into account, failure to acknowledge risks are mitigated for many properties with high floor level will not be affected by inundation, why does Council feel that a 1.5 Factor of Safety is warranted for stable foundation line why using the ZRFC when ZSA line recommended in peer review, why didn't SCC include action plan for staff suggestion to nourish precinct A, is planned retreat now known or to be known under a different term, what is the official position of Council, to defend it's coast, or retreat, what consideration was and will be given to the evidence based sea level rises for the last 100 years *which reflects the mean sea level in 2019 is 6cm lower than 1914*, pick up actions missing from the CZMP re storm water.

The survey as it stands at the moment is a survey of visitors to the coastal area. Even the residents are asked questions about coastal amenity as if they were

visitors. All the questions are "feel good" questions about managing the environment. The questionnaire is based on environment management, not social management (i.e. adaptation plans for residents) or economic management (i.e. the impact on commerce and at what cost) nor addresses the Coastal management issues

3. Beach Erosion – Risk assessment on discharge of Storm water.

Update

The CBPG as key stakeholders and SCC are in ongoing engagement after representatives of the CBPG and SCC conducted an inspection of a sampling of the storm water outlets in December 2018.

Of concern is providing an effective solution for the collection, harvesting and discharge of storm water.

Senior Council executives have followed this up with a recent walk of the dunes to assess the risks and discuss the opportunities to mitigate the stormwater risks and other issues in the dunes. The executives requested the CBPG ensure the risk from stormwater discharge / erosion is put forward in the scoping for the CPM.

4. Slow Down LBD - Safety Signage.

Ongoing

Council has implemented The "Share the Track" road safety campaign with signage and line markings on the shared cycle/pathway at Collingwood.

The VRRRA is continuing to work directly with Council on a safety initiatives to ensure Incidents are reported, recorded and investigated.

Any members or guests who are subject to near misses are encouraged to report such incidents to Ryleigh Bowman on 4429 3315 or to vrra.ccb@gmail.com in order to ensure the shared pathways/cycle ways provide a safe environment.

The Hold My Hand campaign will start up on again on 1st December.

B Pullinger, G Kruk, D Thompson, T Bowman, T Thompson
Sub Committee for Collingwood Beach Preservation Group

MOTION:

**Collingwood Beach Preservation Group – Sub Committee Monthly Report
The CCB accepts the sub committee's report.**