

# Executives Committee Meeting



**DATE:** 7 November 2019  
**VENUE:** 76 Plantation Point Parade, Vincentia  
**TIME:** 2:00 pm

## Minutes

**Meeting open** at: 2:05pm



*I acknowledge the traditional owners and custodians of country and their continuing connection to the land, culture and community. I pay my respect to Elders past, present and future*

**In attendance:** Roslyn Vickery (Chair), Lou Casmiri, Bob Pullinger, Norman Vickery, Ken Buckley, Anthony Thompson, Dawn Thompson and John Ross.

**Apologies;** Patrick McMahon.

**Acceptance of Minutes** from 17 September 2019, was resolved

**Actions and Business arising** from the 17 September 2019 meeting

- Update/Synchronise Constitution, Code of Conduct and CCB guidelines
  - Lou reported that although the Code of Conduct and Constitution may need some minor synchronising until we receive the final CCB guidelines, he cannot complete the task and if not received by January 2020 we may not be ready for submissions to AGM on 20 February 2020, if required.
- Other items covered in this meeting agenda

### Secretary Report

- Correspondence (copies attached)
  - Community Participation Plan from Jessica Rippon;
  - Community Information Session - Tourist & Visitor Accommodation 13 November 2019 at 4 to 6pm in Council Chambers
  - Nominated Black Spot Road Safety Project - Delivery 2020 / 2022 Intersection Elizabeth Dr & Berry St Vincentia
- Membership Renewal Review Strategy
  - It was agreed that during early 2020 we should embark on a review of all contact details with the aim to clarify VRRRA membership

### Propose purchase of a smart Projector

It was agreed that Lou be delegated to investigate available and suitable equipment with the aim to prepare recommendation for the purchase of.

### Vincentia 2030 Community Lead Strategic Plan

Lou reported that, based on conversation with Councillor, it is his understanding that Vincentia may have missed on grants allocations because, when State and Federal grants are allocated/available to Shoalhaven, in most cases the Council process is to match grants with Community Lead Strategic Plans.

Lou also reported that in line with 17 October General meeting minutes, he has started some informal communication with community groups to get a better understanding on the groups appetite to participate in the Vincentia 2030 Community Lead Strategic Plan and at this point in time he is in receipt of very strong support from The Vincentia Village Chamber of Commerce. It was resolved that; Lou prepare a draft formal invitation for circulation with the aim to communicate with but, not limited to: Vincentia Matters, Vincentia Bushcare, Vincentia Village

Chamber of Commerce, Bayswood residents, Vincentia High School, Vincentia Primary School and Vincentia sailing Club.

### **Treasurers Report**

Bob reported that as stated in the 17 October meeting minutes, the balance at Bank is \$3,486.17 and that updated report will be attached to 5 December General Meeting Agenda

### **Delivery Program & Operational Plan (DPOPs) Update**

Bob reported that updated report will be attached to 5 December General Meeting Agenda

### **Sub-Committees, Projects and Groups Update**

- Collingwood Beach Preservation Group
  - Bob reported that updated report will be attached to 5 December General Meeting Agenda
- Plantation Point Project
  - Annette reported (via email) that an article promoting community support for the proposed playground was submitted to the About local magazine and it is her understanding that the Council issued survey was a great success with more than 200 positive responses. Annette also reported that it was disappointing that, Gareth James Ward - Minister for Families, Communities and Disability Services would not meet with the Plantation Point Committee to explore the potential for additional funding for the project.
- Vincentia Mall Project
  - Norm reported that on the 29 October he attended meeting with Council Staff, Consultants and Shopkeepers where 3 Scenarios were presented and discussed; Scenario 1 Business as Usual, Scenario 2 Seasonal Seaside Town and Scenario 3 Self Sufficient Home Town. (presentation Images attached)  
Norm also reported that he did attend meeting on 30 October representing VRRRA-CCB with Council staff, Consultants, Community representation from The Vincentia Chamber of Commerce and Vincentia Matters. And that he will provide a more detail report at the 5 December meeting.
- Bay and Basin Hub
  - Roslyn reported that there is no change from what was reported in 17 October General meeting minutes
- Vincentia White Sands walk signs
  - Lou and Norm reported that the 23 October meeting with Council staff Ruth Woodbridge, Kristy Mayhew (Tourism) and representatives from Callala Beach was rather productive with Council and Tourism commitment to standardise and provide additional informative signage from Callala Beach to Hyams Beach walk including external signs promoting the walk and directions to the path.
    - It was resolved that VRRRA raise a DPOP to keep track on progress

### **12. Other Business**

- **New Projects proposals**
  - Hold my Hand Safety Campaign
    - Bob reported that he will install signs to follow last year's locations, i.e. prime exposure at the roundabout to the Burton St shops, plus one at the Bay and Basin Leisure centre where the little ones have to cross from car park to the entrance to the leisure centre. Furthermore, Bob will include brief presentation in 5 December meeting to keep all

members informed including proposal to expend the foot print i.e. to include Vincentia Market Place.

It was resolved that VRRRA will make representation to Bendigo Bank and IMB with the aim to seek sponsorship for the implementation of signs in line with the images below and for replacement/maintenance of existing signs. And to potentially be options of either a mobile trailer, which means it can be shared by many CCB's, otherwise the hire of a trailer, and still share amongst many CCB's etc.

- Road Safety Project - Delivery 2020 / 2022 Intersection Elizabeth Dr & Berry St Vincentia
  - It was agreed that Bob will communicate with Phil Critchley in reference to construction and limitation of the proposed and also contact resident/s affected by the round-about to keep them in the loop,
- **Work Orders**
  - It was agreed that VRRRA will raise a work Order to endeavour to improve the parking at Church Street by the Beach entrance.
- **Other Communication**
  - Lou reported that he submitted article to the About Magazine to provide members and non-members with general info about VRRRA stating that the December Meeting will be held on the first Thursday of the month and took the opportunity to wish all a Merry Christmas and Healthy 2020
- **Next Meeting**
  - It was agreed that Lou will contact Gordon Clark with the aim to have him or other Council "strategic Person" to attend the 5 December meeting as a guest speaker.

Meeting closed at 4:05pm



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# Community Participation Plan



All levels of government (Commonwealth, state and local) have an intention to actively involve the community in planning for the places that affect them and their communities. Participation opportunities include early and upfront engagement during the initial stages of planning, as well as opportunities to provide feedback and input on development assessments and draft plans or policies + during formal public exhibition towards the finalisation of the project.

This Community Participation Plan (CPP) is an invitation to our community to participate and contribute to their future. We are entering a time of growth and change. It is important our community are part of the journey with us. They need to be involved and aware of the opportunities and outcomes that are being established for our City.

## Proposed Model

The CPP is designed to make participation in planning clearer for communities. It does this by setting out how and when communities can participate in the planning and development throughout the various stages of proposals to Council.

The CPP also outlines community participation objectives which are used to guide approaches to community engagement. It provides transparency and clarity for the community to clearly understand its role in the development assessment and planning process.

The purpose of this CPP is to provide a planned approach to community engagement practices to ensure a high level of dialogue with target audiences is in place for Council projects. Council recognises the uniqueness of its diverse and vibrant community. This CPP aims to ensure the area continues to support and provide a rich culture and inclusive community spirit through great regional, urban and rural design.

Although the planning approval processes differ depending on the size and scale of the development, the opportunities for community participation remain. A CPP provides guidance on how the community can have access and input into different types of planning documents on a general level (i.e. local environment plans) and a specific level (i.e. development assessments).

Our CPP also ensures that we are able to meet the requirements that have been set by the State Government via the Environmental Planning and Assessment Act (EP&A Act) and through ongoing reforms in the planning system.

Please review the draft CPP, found in the documents tab on the right hand side of this page. You have the opportunity to provide feedback by completing the feedback form below.

**Submissions close 18 November 2019.**

FEEDBACK

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## Provide feedback

You are welcome to provide your thoughts on the draft Community Participation Plan here.

Provide feedback



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## Who's listening

**Jessica Rippon**

Executive Manager - Communications  
Shoalhaven City Council

Phone (02) 4429 3270

Email [jessica.rippon@shoalhaven.nsw.gov.au](mailto:jessica.rippon@shoalhaven.nsw.gov.au)



## Timeline

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## FAQ

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What is a Community Participation Plan (CPP)?

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Where does the Community Participation Plan apply?

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How was the CPP developed?

## Document Library

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 [Draft Community Participation Plan \(2.42 MB\) \(pdf\)](#)

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 [Council Report - Strategy and Assets Committee](#)

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 [State Government Guidelines](#)

[TERMS AND CONDITIONS](#)

[PRIVACY POLICY](#)

[MODERATION POLICY](#)

[ACCESSIBILITY](#)

[TECHNICAL SUPPORT](#)

[SITE MAP](#)

06/11/2019

Vincentia Residents & Ratepayers Association  
PO Box 149  
VINCENTIA NSW 2540

By email only: [vrra.ccb@gmail.com](mailto:vrra.ccb@gmail.com)

Attention: The Secretary

**Nominated Black Spot Road Safety Project - Delivery 2020 / 2022  
Intersection Elizabeth Dr & Berry St Vincentia**

As an interested community group, council writes to advise of a road safety project that has been nominated for survey/design in 2020/21 and construction in 2021/22 under the Australian Government's Blackspot Program.

The \$400,000 project proposes to install a single lane roundabout including all traffic calming, line marking, lighting, signage, and incorporating pedestrian refuges on Elizabeth Drive, at the intersection of Berry Street Vincentia. The project has been nominated as a proactive proposal, following completion of a formal road safety audit that has supported the proposed improvements.

This is preliminary advice as the project has just been nominated and Council is unlikely to receive notification of any approvals until April in 2020. When Council is made aware of the outcome of the applications you will be further advised.

At this stage however Council is interested in receiving your opinion regarding this project. It would be appreciated if your comments in writing could be received by **Friday 6 December 2019**. Written comments can be forwarded to Council's CEO via email ([council@shoalhaven.nsw.gov.au](mailto:council@shoalhaven.nsw.gov.au)). Please quote Council's reference 28099E.

If you need further information about this matter, please contact me on (02) 4429 3419. Please quote Council's reference 28099E (D19/387105).

Yours faithfully



**Blair Oliver**  
Transport Engineer

# SCENARIO 1 - BUSINESS AS USUAL

What would happen if nothing really changed?

We can improve the public realm but will that help local businesses and ensure the long term sustainability of Vincencia Village Centre?

If wider trends continue the permanent population will continue to decrease and businesses will need to adapt to a changing market.

WHAT WOULD WE INVEST IN?

PUBLIC REALM IMPROVEMENTS THAT FOCUS ON CURRENT COMMUNITY VALUES AND ASPIRATIONS

WHAT COULD CHANGE FOR THE BETTER?

WHAT MIGHT ACTUALLY GET WORSE?

**POPULATION**

- More temporary residents and visitors

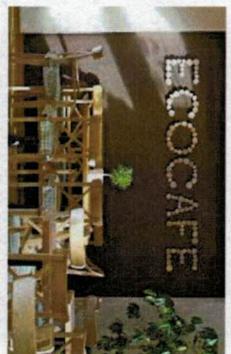


**POPULATION**

- Increase in residential community (mostly away from Village and closer to other centres)
- Reduced permanent resident population

**ECONOMY**

- Opportunity for more visitor/tourist service businesses
- Regionally competitive rents



**ECONOMY**

- Increased stress on local businesses as market thins
- Less leisure/ retail businesses that can't compete and don't have enough daily customers
- More retirees/ fixed incomes
- More people travelling out of the area for work
- Continued deterioration of retail buildings
- Minimal increase in rate base

**PLACE**

- Build stronger connections between locals and their centre
- Increase the 'stayability' of the centre as a place for community social activities
- Make the public space more attractive and comfortable



**PLACE**

- Focus only on public realm
- Minimal incentive for private investment

# SCENARIO 2 - SEASONAL SEASIDE TOWN

What if we celebrated our holiday town heritage?

We acknowledge that the market is changing and support the evolution of a leisure-focused Village Centre.

Vincencia Village Centre could be known for its flexible trading that focusses on peak periods and lets business owners enjoy their time off.

WHAT WOULD WE INVEST IN?

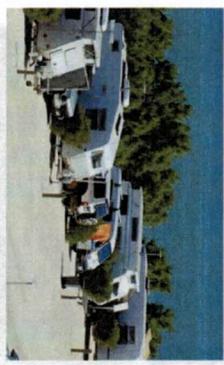
PUBLIC REALM IMPROVEMENTS THAT SUPPORT A LEISURE ECONOMY

EVENTS, MARKETING AND COMMUNICATIONS TO ATTRACT LOCALS AND VISITORS AFTER HOURS, WEEKENDS AND DURING HOLIDAYS

WHAT COULD CHANGE FOR THE BETTER?

POPULATION

- Increase in short term visitors
- More temporary residents



POPULATION

- Increase in residential community (mostly away from Village and closer to other centres)
- Reduced permanent resident population

ECONOMY

- Opportunity for more visitor/ tourist service businesses
- Regionally competitive rents
- Outdoor dining and recreation focussed business
- Potential to attract new business entrepreneurs/ part time businesses
- New local employment opportunities



ECONOMY

- Externally market driven and at risk of competitors
- Minimal increase in rate base
- Housing affordability

PLACE

- Focus on creating unique visitor experience - the 'instagrammable'
- Make the public space more attractive and comfortable
- More incentive for private investment



PLACE

- More cars coming for short stays
- Focus on visitors rather than local residents
- More pressure on environment

STRONG AND VIBRANT  
 LOCAL COMMUNITY  
 SUPPORTING LOCAL BUSINESS

decisions and processes will need to be made in a timely manner. The Village Centre is a key part of the town's identity and its success will depend on the support of the local community. The Village Centre is a key part of the town's identity and its success will depend on the support of the local community.

# SCENARIO 3 - SELF SUFFICIENT HOME TOWN

What would need to change to make Vincentia self sufficient?

We would need to increase the permanent population and local jobs suitable for local residents

Vincentia Village Centre could become a model for small regional centres supported by residents and a local economy that reflects the community.

WHAT WOULD WE INVEST IN?

PUBLIC REALM IMPROVEMENTS THAT SUPPORT WALKABLE CONNECTIONS

LAND USE AND POLICY CHANGES THAT SUPPORT AFFORDABLE FAMILY HOUSING & LOCAL BUSINESS DEVELOPMENT

PUBLIC TRANSPORT TO SCHOOLS & SERVICES

WHAT COULD CHANGE FOR THE BETTER?

- POPULATION**
- Increase in permanent residents - focus on families
  - Increase in local jobs
  - Provide for ageing in place
  - Diversify the retail market, increase the daytime population

WHAT MIGHT ACTUALLY GET WORSE?

- POPULATION**
- Increase in residential community (mostly away from Village and closer to other centres)
  - Reduced permanent resident population

**ECONOMY**

- Opportunity for more community focussed businesses
- Incentive for private investment
- Regionally competitive rents
- Attract mix of services and commercial (and jobs) to upstairs tenancies
- Increase rate base
- Sustainability of schools

**PLACE**

- Build stronger connections between locals and centre
- Increase the 'stayability' of the centre as a place for community social activities
- Make the public space more attractive and comfortable



**POPULATION**

**ECONOMY**

**PLACE**

- Change in built form/ housing mix
- Longer term strategy that relies on all stakeholders committing
- Protection of the natural environment

- Relies on local community committing to buy local/ rent local
- Move away from tourism