



Member and Visitors General Committee Meeting

Draft Minutes

DATE: 15 August 2019

VENUE: Vincentia Community Hall in the Coles carpark

TIME: Meeting started at 7:30 pm and closed at 9:35 pm

Number of attendees (that sign register): 65

Chair Opening address by Roslyn Vickery

Ladies and Gentlemen as it is 7.30 pm; I would like to welcome Councillors Bob Proudfoot, Joanne Gash, Mitchell Pakes as well as Special guests' speakers Jessica Rawlins and of course our members.

I would like to begin by acknowledging the Traditional Owners of the land on which we meet today. I would also like to pay my respects to Elders past and present.

I would also remind members, visitors and guest to please sign the attendance sheet on the front table. This is also a timely reminder that only those who are Vincentia residents or ratepayers may vote during this meeting.

It has come to my attention that there appears to be a vendetta against the current Committee of the VRRRA/CCB. Many of you here tonight may not be aware that two years ago we were forced to defend ourselves and our ethics with Shoalhaven Council owing to a complaint and after attending a full Council meeting our Organisation had the full backing of Councillors and staff. A detailed report was generated by Council in which they gave their full support to the continuation of the VRRRA

Our committee consists of 9 people, all volunteers who give their time at Committee meetings, general meetings, council meetings, combined CCB meetings and anything else deemed to be part of the job. These people do so willingly, pay all expenses, petrol, stationary, phone calls etc without taking any remuneration from the organisation. There are some 33 CCBs over the Shoalhaven area all whom operate with volunteers and on speaking to many, they say it is nothing to have only 10 persons come to a meeting on a cold winter's night. In February each year our annual AGM is held all positions are declared vacant and I welcome all present tonight to come forward and join a committee it can be a rewarding job. By having 9 members we hope to cover illnesses within the committee, annual holidays and family crisis. You only need your quorum to hold a meeting.

The current committee is actively pursuing our list of DPOPs (Delivery Program and Operational Plan) these have been compiled over the last 4 years. They have been actively discussed during General Meetings and Committee meetings, sent out via minutes to members and are now put on our website for all to see and comment on. Shoalhaven City Council has been clear and transparent and has involved all community members by asking if they would attend any of three Public meetings on Strategic Planning, requesting that people list what they think are the most important projects they would like to see in their area. These meetings were attended by Committee members on your behalf.

Apologies

Councillor Patricia White, Councillor Greg Watson, Patrick McMahon, Julie McMahon, Rod Hodges, Georgia Carr, Susan MacFarlane, Brenda Garnett, Erica Jones, George Kruk, John Stutchbery, (An apology was also received for Councillor Kaye Gartner who subsequently arrived later to the meeting).

VRRA-CCB Meeting protocols

Chair referred to the proposed protocol and although it was not voted, there was no comments or objections by all present to adopt the Meeting Protocols

Turn mobile phones and any other electronic devices to silent.

- *Address the meeting via the Chairperson and at their permission.*
 - *The Chairperson is responsible for ensuring all attendees have the opportunity to address the meeting and that the voting process is accurate.*
 - *Person addressing the meeting should stand in front of attendees and when available use roaming microphone*
- *Be respectful of others addressing the meeting by not participating in “side conversations”.*
- *Matters not included in agenda should not be resolved at the meeting; however, any subject of interest can be discussed and noted at the meeting*
 - *This is in recognition of a failure to provide notice to other interested community members.*

Guest speaker

The scheduled Council Staffer was unable to attend and therefore Jessica Rawlins on behalf of the Plantation Point sub-committee presented an update for the Project.

She explained that meetings had been held on the 5 July with two Council representatives (Hayden Fineran and Cathy Campbell) Consultation followed as far as how to get a survey out to the community, various suggestions were discussed such as social media, local organisations and schools etc. in order to gauge peoples wants and needs. A further meeting was held on the 9th July with the VRRRA secretary and members of the committee attending at Council Chambers.

The sub-committee will keep the VRRRA advised of their progress and at this stage the committee is awaiting a confirmed date for the Council and our committee to meet with designated staff. At the meeting expressions of interest were given by members of the Vincentia Sailing Club to join the committee especially as the Australian National Hobbies Cat titles will be held at Plantation Point in January 2021. Two members of the club will liaise with our sub-committee and Council to have the site made ready for such a big event.

Minutes from 20 June 2019

PROPOSED AMENDMENTS TO THE MINUTES OF THE VRRRA-CCB MEETING OF JUNE 2019:

I sent some suggested amendments to the Committee on 25 July. For the sake of brevity, I will only raise two of them tonight.

The first is simply to rectify the omission of the number of attendees and the number votes for and against all motions moved at the meeting. This is a requirement of Council's CCB Guideline 4.9 and should not require an amendment motion.

My second amendment relates to the meeting's discussion about using online technology to allow CCB-eligible citizens to participate in their CCB regardless of whether they can attend VRRRA-CCB meetings.

This proposal came in an open letter from 23 citizens, including several citizens here and myself, to the Committee on 19 February this year. Given that the Committee has denied our request that our open letter be circulated to our fellow citizens via our CCB, I outlined to the VRRRA-CCB June 2019 meeting the crux of our proposal on this matter. I therefore seek this meeting's agreement to the insertion of the following words after the 6th paragraph of the Secretary's Report:

“John Picot pointed out that the proposal by 23 Vincentia citizens to the VRRRA-CCB Committee in February this year is that online consultation with all CCB-citizens should be the standard way for our community to express its views, given that many citizens cannot attend meetings, e.g. non-resident ratepayers, shift workers, young parents, disabled or infirm citizens, carers, and citizens without transport. If this is not done, decisions on important issues for our community will continue to be made on behalf of our community by only the tiny % of our citizens who attend these meetings.”

This amendment would help to inform non-attending citizens and Council about the meeting's discussions on this important issue. It is accordance with:

- CCB Guideline 4.9 that requires CCB minutes to include” details of any points raised - either in support or in opposition to (a) proposal.” And
- VRRRA’s Code of Practice provision that “Minutes will be a fair, accurate account of key discussions and all decisions.”

I move that the amendment be accepted and that this statement be included in the minutes of this meeting.

John Picot
15 August 2019

Amendment motion was carried

It was resolved to accept the minutes with the amendments.

Actions and Business arising from the 20 June 2019 meeting

by Lou Casmiri

- Paper Meetings
 - Lou reported that as undertaken at the June meeting, he presented a discussion paper at the July executive committee meeting and the outcome was that he needed to address the VRRRA Constitution implications and the methodology to ascertain that the voting person is a Vincentia resident or Vincentia ratepayer.
- Presentation Material from Combined CCB Meeting
 - Lou reported that at this point in time he has not received the PowerPoint to share with all and that he will research if available somewhere in the SCC Website.

Secretary Report

- Correspondence
 - We received Invitation to the 40 Years of Shoalhaven City Council; Lou and Roslyn attended and Lou informed the meeting that he found the event to be very informative.
- Membership Drive *“Because We’re Stronger Together”*
 - Lou mentioned that he has been in contact with Vincentia Market place for having an information table at the shopping centre with the aim to promote VRRRA
 - Also suggested that another avenue to increase membership could be to participate or create Community events
 - In closing requested that if anyone has any idea to please forward to vrra.ccb@gmail.com

Vincentia Community Lead Strategic Plan

Lou reported that we are now in receipt of the V2025 Assess Themes Interpretive Report document and took the opportunity to thank Bruce McKenzie from Vincentia Matters for making the document available which will be of great value for when we embark on the Vincentia 2030 Strategic work.

- In order to ascertain the members appetite for a Vincentia 2030 Community Strategic Plan, Lou requested for a show of hand for these present and the vast majority were in favour of getting started.
- Lou stated that based on the response a sub-committee will be proposed at the next Executives meeting and if approved community members will be asked to join the V2030 Sub-Committee.

Treasurers Report

TREASURER'S REPORT - VRRRA Inc - Year to date to 31st July 2019

LAST YEAR -Full Year		THIS YEAR TO 17-Jul-19	
2735	Everyday Account Start of year	2863	
Income			
570	Membership subscriptions 2019	500	see note 1a and 1b
0	Pre-paid subscriptions following year	0	
0	Bank Interest	0	
500	Grants - SCC *6	0	
0	Grants - other	0	
160	Donations	260	
<u>1,230</u>		<u>760</u>	
Expenditure			
0	Public liability insurance	0	
0	Bank Charges	0	
45	Fees Dept Fair Trading	46	
385	Professional Fees - EOY accounts	0	
395	In Kind activities -	0	
127	Room Hire etc - VRRRA meetings	92	
0	PO Box rent	130	
0	Post, Printing stationery & supplies	0	
0	Computer & Peripherals	370	
0	Internet Website	55	
150	Safety - Hold My Hand, other	0	
<u>1,102</u>		<u>693</u>	
Balance in bank account end period			
2,863	Everyday Account	2,930	
<u>2,863</u>		<u>2,930</u>	

Note 1 - (a) 48 members c/w 57 last year and (before the Orion Beach uprise from 2012 to 2015) numbers are now stabilising. e.g. there was 49 in 2011 and 52 in 2010.
 (b) includes prepay for 2020 \$20.

Resolved to adopt the statement of financial position and statement of financial performance for the year ended 1 August 2019

Delivery Program and Operational Plan (DPOPs) Update

by Bob Pullinger

VRRRA submitted:
 25 DPOP's and at 13th August 2 have been done
 8 strategic issues for feedback or consideration
 CBPG submitted 10 DPOP's and 1 has been done

- For 20/21 DPOP (Budget)
- Make safe - A pathway / cycleway in Berry St from Elizabeth Drive to the Sewerage treatment works
- Kerb & gutter on Elizabeth Drive from Berry St to Moona Creek
- For 19/20 DPOP – Council meeting papers - 25th June 2019
 - VRRRA Send congratulations and thanks to Council for seeking input and providing feedback

Sub-Committees and Groups Reports

During the course of the meeting, mention was made by Fiona Picot and Rob Dunn about the legality of the VRRRA Executive setting up sub-committees. It was pointed out by the Secretary that this was done with his understanding that under the VRRRA. Constitution (Dept of Fair Trading) section 21 of the Act. "the committee may, by instrument in writing, delegate to one or more sub-committees (consisting of such member or members of the association as the committee thinks fit) the exercise of such of the functions of the committee as are specified in the instrument". These sub committees stated in the VRRRA Executives Meeting 5 August, were formed or in the case of the CBPG ratified to fulfil the new adopted methodology of disclosing names of members of the sub-committee together with aims and objectives of such sub-committees.

Collingwood Beach Conservation Group

by Bob Pullinger

1. Action Plan for the Collingwood Beach Dune Vegetation Management Plan "CBDVMP".

Update. No further actions to report since the report for June 2019

2. Collingwood Dune Care

This is being handled by the nearby property owners.

3. The status of the Coastal Management Program "CMP".

Ongoing

Between now and 2021 action will be taken to replace the CZMP with Coastal Management Program "CMP" which will comply with the Coastal Manual developed by OEH to enable Councils to meet the requirements of the Coastal Protection Act 2016. Council has yet to advise of the timeline and actions for completion of the CMP.

It is expected actions missing from the CZMP re storm water will be picked up in the CMP. The CBPG brought this matter to the attention of SCC in its submission on the draft CZMP suggesting that a separate Action Plan be included.

4. Beach Erosion – Risk assessment on discharge of Storm water.

Ongoing

The CBPG as key stakeholders and SCC are in ongoing engagement after representatives of the CBPG and SCC conducted an inspection of a sampling of the storm water outlets in December 2018. The inspection is recognised as the starting point for a review of the risk assessment to be incorporated into the Coastal Management Program "CMP" due to be actioned by 2021.

Of concern is providing an effective solution for the collection, harvesting and discharge of storm water.

5. Slow Down LBD - Safety Signage.

Ongoing

Councils response to the DPOP for 19/20 submitted in respect to safety on the combined cycleway/pathway is : Council is continuing to work directly with the VRRRA on a range of safety initiatives and will continue to do so in the next financial year. Incidents are reported, recorded and investigated. Some safety improvements have been made.

The "Share the Track" road safety campaign will commence in 19/20.

Staff are currently considering an annual allocation of funding for new footpaths in the order of approx. \$170,000 for at least the next ten years, and there are outstanding requests for new footpaths from across the City. Council's PAMP ranks footpaths across the 49 towns & villages based on risk, with an estimated backlog in the order of 200kms, proposals such as this rank very low in PAMP due to the relatively low traffic volumes and long distance from key generators. Bringing forward the timing would require an additional allocation of funds from Council.

Any members or guests who are subject to near misses are encouraged to report such incidents to Kym Snow on 4429 3484 or to vrra.ccb@gmail.com in order to ensure the shared pathways/cycle ways provide a safe environment.

J Stuchbery Chairman

Collingwood Beach Preservation Group

Rob Dunn move that the resolution should be amended to That the CCB notes the Collingwood Beach Preservation Group Sub-Committee Monthly Report

After a considerable amount of debate for and against the amended motion it was voted resulting in 24 in favour and 33 against the amended motion.

Resolved That the CCB accepts the Collingwood Beach Preservation Group Sub-Committee Monthly Report.

VINCENTIA BUSHCARE GROUP REPORT JUNE/JULY 2019
FOR THE VRRRA & VINCENTIA CCB MEETING ON 15 AUGUST 2019

The Vincentia Bushcare Group (VBG) has operated for over 20 years and has carried out a range of activities on Crown land and Council reserves across Vincentia in line with approved Council Bushcare Plans.

The Vincentia Bushcare Group (VBG) continues to run working bees each Tuesday for three hours. In the months of June & July 2019 VBG held eight working bees, comprising a total of 196 hours of volunteer effort.

The working bees were attended on average by eight people with 12 different people involved across the period. Most volunteers are Vincentia residents with some coming from other villages in the Bay & Basin. They are all experienced in flora and weed identification, Bushcare procedures, OH&S and the Council Bushcare Plans that provide clear directions of what we are allowed to do. VBG continues its program to engage with Vincentia High School with 6 school children involved on three Tuesdays in June & July. This is not included in the above figures.

In the period VBG carried out hand weed control, planting of low-lying shrubs and grasses, watering, monitoring of weeds, vegetation mapping, planning for work programs for the following Tuesday and on-going liaison with Council's Bushcare Co-ordinator.

VBG worked at the following sites in the period: • Collingwood Beach at different sites from Ilfracombe Avenue to Church Street • Near Holden Street • Plantation Point

Future working bees will be planned at: • Violet Clark Reserve • Orion Beach walkway

At every working bee residents and visitors stop to learn more about Bushcare and the local flora and thank us for the work we do. Many of them are horrified at the level of vandalism.

Everyone is welcome to attend the Tuesday working bees. Fill out the forms with Council and let me know if you are available to volunteer on Tuesdays. An email is sent out to those who show a commitment to attend to confirm the meeting place for the next Tuesday activity.

Barbara Liddle VGB Volunteer Co-ordinator robarb2@bigpond.com

31 July 2019

Resolved: That the CCB notes the Vincentia Bushcare Group report for June & July 2019

REPORT ON GRANT FOR VINCENTIA SHOPPING CENTRE MALL

by Norman Vickery

Norm Vickery has been appointed the VRRRA representative to Liaise with Council with regard to the update of the Vincentia Mall. Mr Vickery addressed the meeting giving thanks to Shoalhaven City Council staff especially to Greg Pullen and his Economic Development Team along with Paul Keech.

He explained that the VRRRA has had it in its DPOPs for the past 4 years and that it has been achieved through the Australian Governments Building Better Regions grant coming to fruition.

Norm explained that he had been speaking to Greg Pullen he will be the Project Coordinator and will work with Ros Holmes on this matter. He said he is in the process of engaging a Consultant and will on completion of developed concepts, two groups will be consulted, namely shop tenants and owners and a group made up of community groups. He assured Norm that we will be part of this group. He will keep us informed as this progress.

Vincentia HUB Sub-Committee Report

by Roslyn Vickery

Ros Vickery reported to the meeting that she had initially made contact with Councillor Greg Watson. Greg stated that the library had gone to Sanctuary Point and that Council would not duplicate a library in the Hub. Greg then directed her to Jane Lewis director and Community resources and then to Kevin Norwood who is the person in charge of all leisure centres in the Shoalhaven area.

Ros was told that only \$125,000 had been allocated by Council for the detailed design to get to DA status this was insufficient. She stated that Council must have the money for the quote for tender or they cannot call for tenders on this project. Grant funding will be needed for the overall project and grant funding is not available for design concepts.

Mr Norwood confirmed that the Initial stage 1 would have a dedicated Learn to Swim pool and expand and enhance the recreational part of the water slide with additional features this along with the gym are the money-making part of the complex. Once the monies have been obtained for design, they will be corroborated with community organisations. She asked if anyone would like to join the subcommittee for the Hub and suggested we invite Kevin Norwood to a future meeting.

Other Business

Motions put forward by John Picot:

1. That in the interests of impartiality and accurate representation, the appointment of the Collingwood Beach Preservation Group (CBPG) as a sub-committee of Vincentia CCB's be terminated, noting that CBPG can still, and is encouraged to, channel its reports to Council through their CCB if they wish.

Motion was not accepted because Council has fully endorsed the CBPG as a sub committee

2. That this meeting expresses disagreement with Council's recent decision to establish a Collingwood Beach Dune Care Group to protect the beach's dune zone, and expresses its disappointment that this decision is contrary to Council policy and was made without effective consultation with the Vincentia community.

Motion was not accepted because Council has already endorsed the formation of a Dune Care Group. Councillors have already approved the creation of the group which brings about a change in policy direction

3. That future submissions by Vincentia's CCB to Council's Draft 2019/20 Departmental Program, Operational Plan and Budget (DPOP) be developed through effective consultation with the Vincentia community.

Motion was withdrawn by Ross Popplewell stating that based on the information provided tonight there is no need for the motion. Ross also took the opportunity to thank Bob Pullinger for all the work done on this.

Observations about the new signage in the white sands walk by Jess Rawlins

As a mum, I am always walking through the track with the pram and the dog. The section of the track from Nelsons to Blenheim needs to be repaired. With the recent rain, sections of the track are now corroded and it's very hard to get the pram through them (I have to lift the pram in sections). Parts of the track and board walk are also overgrown with the vegetation. Branches hanging down so you have to duck your head etc.

Additionally, I am often stopped on my walk or run by tourists who are trying to do the White Sands walk and don't know which path to take, especially when they get to Blenheim Beach, where the amenities block is, there are a few paths to choose from up that track and people don't know which way to go. There needs to be more signage installed through the track and a route map as well so people can see which beach they are passing and which direction to walk. There is no signage at all, but the walk is advertised at the information centres etc.

Close

With no further business, chair thanked all for attending and the meeting was closed at 9:35pm

Next General meeting will be on 17 October