

# Executives Committee Meeting



**DATE:** Rescheduled from 17 September to 12 September 2019

**VENUE:** 14 Elizabeth Drive, Vincentia

**TIME:** 2:00 pm

## Minutes

**Apologies from;** Bob Pullinger, John Ross and Patrick McMahon

**Acceptance of Minutes** from 19 July 2019;

Resolved that the minutes of the previous executives committee meeting held on 19 July 2019 be adopted as a true and accurate account of the proceedings of that meeting.

**Actions and Business arising** from the 19 July 2019 meeting;

- Being covered in Agenda items

### Secretary Report

- Update/Synchronise Constitution, Code of Conduct and CCB guidelines for submission to members at AGM
  - It was agreed that as soon as we receive the “revised/new” CCB Guidelines from Council Executive Manager – Communications, Jessica Rippon, we will establish a team to synchronise the VVRA Constitution, Code of Conduct and the new CCB Guidelines
- Proposed Membership and Communications Subcommittee
  - It was agreed that the formation of a proposed Communications Subcommittee will be submitted to members at the October Meeting with the aim to address
    - Membership Drive
    - Coordination of Facebook, Webpage, media, newsletter, etc.

### Proposed paper Meeting (pMeeting) and paper Voting (pVoting) process

- It was agreed that due to the delay in obtaining the “revised/new” CCB Guidelines and the facts that we only have 2 more Members General Meetings before the AGM, the decision to submit to members the proposed pMeeting and pVoting facilities to Members and Committee Executives, be deferred for the 2020 Executive Committee to decide.

### Vincentia 2030 Community Strategic Plan

- It was unanimously agreed that Secretary Lou Casmiri is appointed to Establish a proposed Subcommittee for “Vincentia 2030 Community Strategic Plan” (V2030) for presentation and discussion at the October Members General Meeting with the aim to:
  - Seek Members participation
  - Explore access to funds
  - Establish time frames guidelines
  - Strategic Plan Development Strategy

## Treasurers Report

TREASURER'S REPORT - VRRRA Inc - Year to date to 11th September 2019			
LAST YEAR - Full Year			THIS YEAR TO 11-Sep-19
2735	Everyday Account	Start of year	2863
	<b>Income</b>		
570	Membership subscriptions 2019		570
0	Pre-paid subscriptions following year		20
0	Bank Interest		0
500	Grants - SCC *6		500
0	Grants - other		0
160	Donations		260
<b>1,230</b>			<b>1,350</b>
	<b>Expenditure</b>		
0	Public liability insurance		0
0	Bank Charges		0
45	Fees Dept Fair Trading		46
385	Professional Fees - EOY accounts		0
	In Kind activities -		0
395	Room Hire etc - VRRRA meetings		92
127	PO Box rent		130
0	Post, Printing stationery & supplies		0
0	Computer & Peripherals		370
0	Internet Website		55
150	Safety - Hold My Hand, other		0
<b>1,102</b>			<b>693</b>
	<b>Balance in bank account end period</b>		
2,863	Everyday Account		3,520
<b>2,863</b>			<b>3,520</b>

Note 1 - (a) 57 members c/w 57 last year and ( before the surge arising from Orion Beach differences in values and risks from 2012 to 2015) numbers are now stabilising. e.g. there was 49 in 2011 and 52 in 2010.  
(b) includes prepay for 2020 \$20.

Resolved that the statement of financial position and performance for the period ended 11 September 2019 be received.

### Delivery Program, Operational Plan (DPOPs)

- Resolved that, detail report will be distributed and presented at the October Members General meeting

### Sub-Committees Reports

- Collingwood Beach Preservation Group - by Bob Pullinger
  - No change to 15 August meeting update
- Plantation Point Project - by Annette Hao
  - See attached Report
- Vincentia Mall Project - by Norm Vickery
  - Detail report will be presented at the October Members General meeting
- Bay and Basin Hub - by Roslyn Vickery
  - Detail report will be presented at the October Members General meeting

### Other Business

- New Projects proposals
  - It was agreed that a signage project to assist visitors and residents to better navigate "The White Sands Walk" section from Monna Moona to Blenheim Beach be established and start the conversation at the October Members General meeting.
- Reply to Fiona Picot Letter
  - The 16 pages named "Final Letter to VRRRA-CCB Committee re 15 August" from Fiona Picot was discussed and it was resolved to send the proposed draft by the chair and that, the reply is to be signed by the VRRRA Executive Committee.

There being no further business the meeting closed at 4:30pm

# Plantation Point Project

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SEPTEMBER 13 2019

Collaboration of community stakeholders

Authored by: Annette Pham

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# Report from the VRRRA Subcommittee

VRRRA, Vincentia Matters, Disability Inclusion and Access committee, Vincentia Sailing Club, Grandparents and Young Parents representatives.

Meeting Held with Susan Edwards at Shoalhaven City Council Chambers 29<sup>TH</sup> July 2019. Discussion held over what funding was available for a playground and the possibility of securing extra funding to ensure the community has a suitable playground delivered to meet the needs of the local population and the growing number of tourists.

Draft community survey discussed. Council would like to take charge of the community consultation process but will work with us to deliver a suitable survey.

At this meeting Susan did say she was happy to work with community volunteers and contractors who could deliver an enlarged playground. However no more funding available that the \$110,000 grant received by council.

After the meeting Susan provided us with a copy of the 2012 Master Plan for Plantation Point. According to the plan Council did have plans to formalize parking at Plantation Point. This extensive plan appears to have been shelved and it's contents disregarded.

**Everyone can play**



Committee met with Council Representatives Thursday 29<sup>th</sup> August at Plantation Point

Plantation Point project to be looked at as a whole including the sailing club.

Ryan Schulter Social Planner is our Liaison person at Council for developing the community consultation survey. We have gone back and forth with council on this survey however if we don't ask the community what they want now and inform council of our true aspirations then we will get the basic package with no room to expand in the future. The community should be allowed to aspire to much better facilities and the survey should reflect this.

A copy of the latest survey is attached to the report.

Brad Davis from asset management was also present to discuss the toilets and where we want to then positioned in relation to the car park and the other facilities the park will hold in the future.

Council are happy if we can find local builders and people willing to donate money who can carry out some of the work privately so long as they have the correct insurances.

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Council also happy if people want to donate fencing or put in concrete paths to link the project together. All this work has to be done in compliance with the NCC.

We need to contact local builders now and ask if they can commit resources and labor into the project. The more money that we can save by doing ground works potentially the more money we have to purchase equipment for the playground.

We should also consider tendering to build the amenities and walkways. Some of the profit potentially can go back into the playground to improve the size of the playground and facilities available.

A mural will also be provided on the new toilet facilities which we can have input into also. This will be a professional mural not a work of art by children.

We need to contact council and see what the budget is for this Mural.

I also spoke with Jordan Robins local photographer. He is from Vincentia and would be interested in having his photography transferred onto a suitable medium that could be attached to the walls of the toilet. Have a look at his web site see what you think

<https://www.jordanrobins.com.au/>

He is going to talk with his people to see how this may work.



Ryan gave us ten options to choose from for play equipment to go into the playground. The playground will have to follow New South Wales government guidelines on “everyone can play”, therefore play equipment must be accessible and have different levels of Challenges for all children.

Ken pointed out the great facilities available at Clifton Park playground in Sanctuary point and we hope to be able to have some of those facilities at Plantation Point also.

Craig Hatton who is on our committee is also a member of the sailing club; he was most concerned about any development and how it might affect the sailing club and the

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ability of the sailing club to hold major events. It was recognised that the footpath in the concept plans will have to be removed and re-routed so it doesn't cross the rigging area.

We talked about putting the playground to the left of the current exercise facilities and having appropriate seating and barbecue areas for everyone to enjoy and opening up the back of the playground area which is currently under utilised.

There is no money except for the \$110,000 from council, we will have to work with Councilors to try and increase the funding.

I spoke with ART SMYTHE Project Consultant from Proludic on 4<sup>th</sup> September. Proludic have designed a number of playgrounds in the area are happy to work with us to design a playground for free.

If we can call on friends/ family/ colleagues ect to provide some free Labour perhaps we can do the ground work ourselves and build the foot paths/ scooter paths. Art says ground work can take up to 55% of a budget, that doesn't leave us a lot of room for equipment. Art will check with his managers to see if they are happy to accept a group of volunteers to put the playground equipment together under supervision? At this moment in time I don't think we will have much of a playground for \$110,000.

How do you feel about asking friends and family to help out.

Ken and Jess you are in the building trade, would you be happy to ask. Art could give direction as to what would be required. Maybe a community member could supply accommodation free of charge for the playground installers.

Craig Hatton on our committee said the idea of putting together some of the equipment is good and he was sure the sailing club could be involved in some capacity.



## Grants

I have applied for several grants

1. Veoila Mulwaree Trust \$40,402.00 for supply and installation of a liberty swing.  
Outcome known in November
2. Suez Community Grant \$15,000 for supply of a liberty swing Outcome known mid  
October
3. Stronger communities grant EOI \$11,974 for an in ground trampoline and a pod  
swing

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4. Community Environmental program \$7,374 for colorful recycling bins with the message take 3 for the sea
  5. I have yet to apply for Community Building Partnership Grant. I will request \$50,000.
  6. I will also apply for a veterans community grant for \$4,000 perhaps for a flagpole or piece of art work that commemorates our veterans.
  7. I keep looking for grant opportunities.

I did ask council to apply for a club grant for us but they are applying for an art project for somewhere else.



I spoke with Susan Edwards yesterday 11/09/2019 asking her to keep an open mind about the community working with Council and the playground providers to do the groundworks so we can have the best playground possible. Susan will speak with Craig on her team at council and get back to us. However now is a good time to get councilors to a meeting to ensure if the community want to offer their labour and resources then Council should work with us.

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I will send invitations out to our four councilors and invite them to a meeting at Plantation Point in two weeks' time.

Ryan will have the survey ready today to go out to Councils contact list. The committee will ensure the survey goes out to all the schools in the Bay and Basin, to playgroups, sporting organisations and other community organisations