

## **Draft Minutes VRRRA/CCB Meeting 14 DECEMBER 2017**

### **COMMUNITY HALL, REAR OF COLES CARPARK, VINCENTIA**

Meeting commenced at 7.30 pm with the President, Peter Livingston addressing the gathering and welcoming Captain Jeff Bament from the Crossroads Rural Fire Brigade, and Councilor Robert Proudfoot from SCC.

Jeff addressed the meeting and spoke on the role of the RFS and the need for a comprehensive GPS Navigator that was equipped with topographical mapping facility to assist in accurate and prompt attendance to fires in this area. The Hyams Beach Villagers Association have agreed to fund half the cost of a suitable GPS Navigator on the basis of matching funding being obtained by another donor. The Crossroads RFB had requested the VRRRA to consider being the other donor.

A motion was put by Peter Livingston and seconded by Dawn Thompson that the VRRRA donate \$300 to the Crossroads Rural Fire Brigade. Motion was carried unanimously. A cheque for \$300 was presented to Jeff.

Apologies; Abe Memil, Jan Murray, Jo Pullinger, John Picot, Jo Gash, Patricia White, Greg Watson, Terry Bowman, Pat McMahon, Roslyn Brady, Keith Howard, Barbara Howard, Anthony and Jazz Vukelic, Domenic and Santina Tringali.

### **Minutes from October 2017 VRRRA/CCB Meeting**

A motion to accept these minutes was moved by Peter Livingston and seconded by Peter Gaffey. Motion carried unanimously.

### **Correspondence**

Incoming correspondence has been sent out to all members as it arrives. A short summary of out-going correspondence was provided to the meeting.

### **Report on November 2017 VRRRA/CCB Committee Meeting**

Draft minutes of the November Committee Meeting are available on the VRRRA website.

Update on issues discussed at Committee Meeting. Council has now sealed all five access points to the shared user paths in the Bayswood estate area. The VRRRA/CCB would in particular like to note the diligent assistance from Councilor Gartner regarding this matter.

The walking bridge to span Moona Moona Creek is to commence construction in April, and the bridge to be finish this financial year.

**Update on Collingwood Beach Dune Vegetation Management Plan Collingwood Beach Preservation Group Monthly Report – December 2017**

**1. The Collingwood Beach Dune Vegetation Management Plan “CBDVMP”.**

Council resolved the following resolution at the 21<sup>st</sup> November Strategy and Assets Committee meeting:

That Council:

1. Receive the advice received from the Office of the Hon. Gabrielle Upton MP, Minister for the Environment, Minister for Local Government, and Minister for Heritage.
2. In view of advice from Manly Hydraulics Laboratory (MHL), Government agencies and NGH Environmental and the objectives of the Coastal Management Act, adopt the following:-
  - a. Recognize the final draft recommendations and proposed management and communication methods compiled by the Collingwood Beach Dune Vegetation Reference Group (Chaired by Allan Baptist in the former Council) were adopted as a broad framework on which to build and should be utilized as a reference document.
  - b. Develop two trial sections at Collingwood Beach beachfront, each of approximately 50 mtrs in length, to be monitored over a two year period:-
    - i. Section One will be a damaged and denuded section to be revegetated in accordance with an agreed plan and with appropriate plants (not of the banksia species) in accordance with the five management objectives of the “Baptist” draft recommendation. The first stage of restoration will include the cutting down and spreading of dead wood on the selected site in recognition of its value as habitat.
    - ii. Section Two will be a current vegetated area of Banksia species to be trimmed progressively over time to provided filtered views of the Bay.
    - iii. Identifies location for 1 viewing platforms in accordance with MHL’s report; and
    - iv. Includes a monitoring and evaluation program during the 2-year trial implementation period.

- v. The aim of the trial is to show good foreshore management.
- c. Prior to any implementation of the trial:-
  - i. A Management plan for the two sites be developed;
  - ii. Pictorial records will be made of the beachfront from the land and air in order to have a means of measurement of outcomes;
- d. All existing signs regarding tree vandalism will be removed from Collingwood Beach and a new signage program developed in the new Tree Vandalism policy.
- e. All Management planning and assessments of the Trial to be managed by:-
  - i. Council staff
  - ii. Reference Group - Community members;  
Bruce McKenzie, Noel Ross-Kelly, Dawn Thompson and Barbara Liddle
  - iii. Councilors –
  - iv. Jo Gash, Kaye Gartner, Patricia White, John Levett, Mitch Pakes and other interested Councilors.
- f. A strong engagement and communication strategy be established with identified stakeholders including a program of public consultation and education throughout the trial period and ongoing. Explanatory signs should be erected to encourage the local community to take ownership of the plan.

3. Pursue funding options of:-

- a. The current Collingwood budget
- b. Grant funding
- c. Council budget at quarterly reviews

4. Develop a robust Shoalhaven Tree Vandalism policy to be rolled out across the Shoalhaven. In the interim Council immediately adopt the anti-vandalism strategy as outlined in this report be adopted and implemented to mitigate against continuing vandalism

**2. The status of the Coastal Panel's certification of the 2012 Coastal Zone Management Plan.**

Council is in negotiations with the NSW Coastal Panel and NSW Office of Environment and Heritage in relation to the submission of the Coastal Zone

Management Plan for certification, as this is depended on when the Stage 2 of the NSW Coastal Management SEPP is gazetted.

**3. Revised Coastal Hazard Mapping and consequences.**

On 13<sup>th</sup> June 2017 Council wrote to NSW Minister for Environment and submitted the adopted Shoalhaven Coastal Hazard Review to the NSW Government and asked that the 2009 Coastal Hazard Assessment for the nine high-risk priority beaches be replaced with the 2016 Coastal Hazard Review as per the Shoalhaven Sea Level Rise Policy, see attached copy of the letter.

**4. Coastal Reforms – Stage 2.**

The CBPG along with many other Coastal Communities is seeking clarification of many items in the Coastal Reforms Stage 2.

**5. Beach Erosion signs – Discharge of Storm water.**

The CBPG is collaborating with Council to review and update where necessary the latest Risk Assessment for the discharge of water along Collingwood Beach.

**6. Hold My Hand - Safety Signage.**

Jones Lang Lesalle “JLL”, the Asset Manager of the Vincentia Market Place have confirmed they are procuring and erecting Hold My Hands signs in Dec 2017. JLL is to be commended for undertaking such an important safety campaign to mitigate the risk to children in car parks.

A donation of \$100 from a CBPG member (originally for dog bags, which were subsequently sponsored by a local real estate agent) is to be redirected for the purchase of a “Hold My Hand” sign to be placed in the car park at the Leisure Centre. This sign will replace and relocate a sign at Moona Creek which was destroyed without thought for the cost and safety message.

J Stuchbery Chairman Collingwood Beach Preservation Group

**MOTION:**

**Collingwood Beach Preservation Group – Sub Committee Monthly Report**

**The CCB adopts the sub committee’s report and that the Minutes including the report are distributed to All Councillors.**

**Moved Bob Pullinger, seconded Dawn Thompson. Carried**

**The VRRR/CCB write to the Corporate Safety Manager of JLL to commend this safety initiative taken by the Local Assets Manager, Melissa Steward for the Vincentia Market Place and encourage it be embraced at JLL’s other locations.**

**Moved Bob Pullinger, seconded Dawn Thompson. Carried**

### **Treasurer's Report**

See attachment.

Motion that treasurer's report be accepted

Moved Angela Johnstone, seconded Ros Vickery, Carried.

### **Special and Ordinary Resolutions circulated to members on 15 November to address perceived shortcomings of the VRRRA/CCB**

Proposed P Livingston, Seconded P Gaffey

#### **Special Resolutions**

##### Special Resolution 1

That the registered Constitution of the VRRRA be amended as outlined below: • Part 2 – Membership of the VRRRA Constitution be amended to allow the Committee to determine the level of membership fees.

In existing sub-clause 8(1) delete "association at the annual general meeting" and replace with "committee"

Passed unanimously

##### Special Resolution 2

That the registered Constitution of the VRRRA be amended as outlined below: • Part 2 – Membership of the VRRRA Constitution be amended to more accurately align with who can attend meetings as outlined in the Shoalhaven Council's Guidelines for the Conduct of Community Consultative Bodies'. In existing sub-clause 3(1)(b) delete

“and/or resident of Vincentia” and replace with “, resident and/or other person within the Vincentia community such as an onsite holiday van owner or a business owner”

Carried with one vote against.

### Special Resolution 3

That the registered Constitution of the VRRRA be amended as outlined below: • Part 3 – The Committee of the VRRRA Constitution be amended to provide for up to 9 committee members. In existing sub-clause 14(1)(b) delete “3” and replace with “5” and in existing sub-clause 14(2) delete “7” and replace with “9”.

Carried unanimously

### **Ordinary resolutions**

Proposed P Livingston, Seconded P Gaffey

Resolution 1 That the VRRRA Code of Practice be amended to add the following in the section on the Executive Committee • Where CCB issues are contentious and or/complex, the Committee may decide to conduct an electronic survey to canvas the views of the wider community and record, for council information, the number of persons in favor and those against together with the reasons for the respective positions.

Carried unanimously

Resolution 2 That the VRRRA Code of Practice be amended to add the following in the section on the Executive Committee • Where CCB issues are contentious the VRRRA should avoid becoming a lobby group on behalf of a preferred position on these issues unless such a role is endorsed by not less than 70 percent of the participating, eligible attendees at a General Meeting.

Lost, 3 Votes for, the remainder against

Resolution 3 That the VRRRA Code of Practice be amended to add the following new section on Sub-Committees SUB-COMMITTEES

- Any future sub-committees of the CCB should undertake to operate in accordance with the relevant provisions of the Guidelines for the Conduct of Community Consultative Bodies and the VRRRA Code of Practice.
- Sub-committees of the CCB will report on their activities regularly (not less than bi-monthly) to the CCB.
- Positions taken by a sub-committee will only represent the views of the CCB if those positions have been supported by not less than 70 percent of participating, eligible attendees at a General Meeting.

Motion amended to strike out last dot point.

Amended motion moved by John Ross, seconded by Kenneth Buckley, carried unanimously.

Resolution 4 Note the review of the name “Vincentia Ratepayers and Residents Association Incorporated” and agree not to change the name on the Register of Incorporated Associations because the potential for community confusion is likely to be greater than any potential benefit from a name change.

Carried unanimously

Resolution 5. Note the review of the registered objects of the VRRRA and agree not to change those objects as they already outline the VRRRA’s role as a Community Consultative Body while recognised by Shoalhaven City Council and the need to comply with the Guidelines for the Conduct of Community Consultative Bodies while performing the CCB role.

Carried unanimously.

## **Other Business**

*Nominations for committee of VRRRA/CCB for 2018 are now open.*

All members are encouraged to nominate. The President and Secretary will not be standing for election in 2018. A description of these positions will be sent to all members. Nominations are to be made no later than 7 days before the AGM (ie nominations due by 8 February for the Annual General meeting on Feb 15, 2018).

Committee consists of 9 members and a there is also a Public Officer that is not a Committee position, but which may be held by a Committee member.

The Association must have a minimum Committee of 3 members and a Public Officer, if minimum is not met, the Association will risk being deregistered. To remain a Community Consultative Body (CCB) recognized by the Shoalhaven City Council, we need to appoint a President, Secretary, and Treasurer within two months of the Annual General meeting. **If these roles cannot be filled the VRRRA risks being deregistered as an Association and losing CCB status.** The VRRRA has a proud 64- year history of representing the Vincentia community and now needs your *support* to continue that work.

Nomination forms are available on the VRRRA website.

## **Membership Renewal**

Membership for 2018 will remain unchanged at \$10 per person per the year.

### **Elite Energy.**

Elite Energy is canvassing for volunteers for Triathlons in this area. A great opportunity to raise funds for our VRRRA.

*Police Station in Sanctuary Point Police station* was discussed by Cnr Proudfoot. The Police Station is to be built in Kerry St Sanctuary Point.

There is the annual move to have rates for the Shoalhaven increased as it is felt that 3X5% rate rises are unsustainable.

\$500000 is to be spent on playing fields in the future

A motion was put by Dawn Thompson and seconded by Peter Livingston to get SCC to erect signs warning of the dangers of Kangaroos along Elizabeth Drive.

Motion was passed unanimously.

I am hoping the Kangaroos read these signs and slow down when they see cars approaching.

Meeting closed at 9.35 pm.