

## **VRRA-CCB Committee Meeting, 20 March 2018 1.00pm.**

Present: Ros Vickery, Robin Bowman, Peter Livingston, Bob Pullinger (Treasurer),

Apologies: Dawn & Tony Thompson, Lance Sewell

Minutes of previous committee meeting held on 16 November 2017. Accepted no changes.

Next General Meeting. It was agreed to defer the next General Meeting scheduled for 19 April until 21 June due to the absence of most of the committee during April. Actions arising: Bob Pullinger to amend booking for the Vincentia Community Hall and invite SES representative to address General Meeting in June. Peter Livingston to amend the website and prepared e-mail to advise members of re-scheduled General Meeting.

Committee Vacancies: The President and Secretary positions remain vacant. Other committee members are currently sharing secretary duties but this will not be viable in the longer term as it is inefficient and will lead to poor record keeping. If these positions remain unfilled, the long-term viability of the Association will need to be reviewed. Actions arising: Peter Livingston to draft e-mail to all members and other Vincentia Community Groups (eg Vincentia Matters and the Chamber of Commerce) advising of current situation and inviting their participation at the next General Meeting in June. E-mail also to advise of SES participation, focus on safety/risk management and other issues such as the library/hub, beach zones and Moona Moona bridge. Bob Pullinger to review the e-mail groups to ensure that recent members have been added to the groups.

Insurance: The Committee noted that the auditor had recommended a review in early 2018 of the need for third party insurance. In light of the current very restricted activities of the Association it was agreed that third party insurance is not necessary. This will need to be kept under review if the Association becomes more active.

Media Strategy: The Committee noted Bob Pullinger's e-mail of 19 March concerning recent contact from Chris Firth of radio station 2ST. The committee agreed with the way that Bob had responded to Chris' questions and supported this approach being continued as necessary.

DPOP: Bob Pullinger advised that he would contact Council about the DPOP process for 2018 and review our 2017 submissions to determine which needed to be resubmitted.

Historic Records of VRRA: The committee has been reviewing the need for the historic VRRA records. Bob Pullinger has obtained some advice (not all that clear) from the Department of Fair Trading. Bob currently holds several boxes of old records and Peter Livingston has one box. Action arising: Seek members agreement at next General Meeting to destroy records older than 7 years.

Authorised Signatories to use VRRA account at the IMB: The following resolution was put to

the meeting (proposed Bob Pullinger, seconded Peter Livingston) and passed unanimously.

The VRRRA committee agrees to amend the signatories authorised to use the VRRRA's account with the IMB Bank by removing Peter Gaffey and adding Dawn Thompson.

Action arising: Bob Pullinger to organise relevant correspondence with the IMB Bank to change the authorised signatories as agreed above.

Meeting concluded at 3.00 pm.