



General Meeting

Draft Minutes

15 April 2021

Started at 7:30 pm

Chaired by Erica Jones

Meeting closed at 9:15 pm

Number in attendance : 40



I acknowledge the traditional owners and custodians of country and their continuing connection to the land, culture and community. I pay my respect to Elders past, present and future

Welcome; Chair welcome all, mayor Amanda Findley and Councillor Jo Gash.

Apologies; Margaret Willard, Clr Greg Watson, Clr Nina Digiglio, Clr Patricia White, Clr John Levett, John Ferguson, John Picot, Fiona Picot, Annette Pham, Venessa Barbay, Adele Hamilton, Robin and Noel Bowman, Wendy Whatley, Jo Pullinger, Tony and Jazz Vukelic, Lance & Jen Sewell, George Kruk, John Stuchbery, John Levadetes, Les Hams, Bob Proudfoot, Chemene & Matthew McKenzie, Ken and Sue Buckley

Minutes from 18 february 2021

Motion: That the draft minutes of the executives meeting held on 18 February 2021, were unanimously adopted

Moved by Roslyn Vickery and seconded by Norm Vickery

Secretary Report

- Correspondence; Lou Casmiri reported that, all general incoming email correspondence has been forward to all in the VRRRA contact list with exception to emails from:
 - 4 Members expressing concerns about the way the AGM was conducted and
 - 4 members commenting regarding inappropriate use of VRRRA mail list for notification of Lou standing for a Ward 2 Councillor candidate at the 4 September elections and the inclusion of a short bio in that email including statement that Lou was passionate about working for our community. Erica noted a commitment from the executive to ensure any future notifications would be handled by a secondary party, rather than the primary person involved, to alleviate any concerns about perception of a conflict of interest.
 - Lou stated that if any members is interested in the email trails to please contact him to forward it to themLou also reported that, no snail mail was received since last meeting
- Renee Koonin raised her concern about the previous AGM, regarding COVID regulations; the amount of people who attended and the lack of infrastructure in place; Erica, responded with an acknowledgement that the VRRRA was under-prepared for the amount of people to turn up, and whilst there was space in the over-fill areas, there was not enough coordination from the committee to ensure these were used these correctly. Erica personally apologised to Renee and made a commitment that COVID regulations would be managed more efficiently and stringently at future meetings.
- Megan Jobson raised issue of VRRRA communication and the lack of availability of incoming and outgoing correspondence; Erica agreed that there will be a list of correspondence available for each general meeting.

MEETING MOTIONS

[Acceptance of Minutes – 18 February 21 Meeting](#)

[Secretary Report](#)

[Acceptance of Treasurer's Report](#)

MATTERS OF GENERAL INTERE

[White Sands Beach Walk Event](#)

[Bay and Basin Community Strategic Plan](#)

[Communication Strategy](#)

[Delivery Program & Operational Plan \(DPOPs\)](#)

[Shoalhaven Hospital Action Group – SHAG](#)

PROJECTS & SUB-COMMITTEES

UPDATE

[Plantation Point Project](#)

Playground

Community Project for Kiosk and Bocce Court

[Connecting Pathways, Road Access and Cycleways](#)

[Constitution and Code of Conduct Update](#)

[Vincentia Village Mall Project](#)

[Bay and basin Leasure Centre Update](#)

[Other Business and Comments of the floor](#)

Grants Applications

Treasurer's Report

LAST YEAR - FULL YEAR				TREASURER'S REPORT - VRRRA Inc - Year to date 15th April 2021					
Main A/C	Plantation Point	Village Opening	White Sa Walk	Main A/C	THIS Note	YEAR TO DATE	Plantation Point	Village Opening	White Sa Beaches Walk
				\$		\$	\$	\$	
3236	29280			Everyday Account	Start of year	3370	29,280	8,900	
				Income					
690				Membership subscriptions 2021	1470	1			
20				Pre-paid subscriptions following year	30				
0				Bank Interest	0				
500				Grants - SCC	0				
0	22000	8900		Grants - Other	0				
986	7280	-		Donations	301				20
2,196	29,280	8,900	0		1,801		0	0	20
				Expenditure					
632				Public liability insurance	0				
0				Bank Charges	1				6
47				Fees Dept Fair Trading	47				
0				Professional Fees -	0	2	1056		
0				In Kind activities -	0				
0				Room Hire etc - VRRRA meetings	0				
134				PO Box rent	136				
88				Post, Printing stationery, supplies & A	0				
686				Computer & Peripherals	0				
0				Internet Website	0				
475				Safety - Hold My Hand, RFS	0				
2,062	0	0	0		184		1,056	0	6
				Balance in bank account end period					
3,370	29,280	8,900		Everyday Accounts	4,987		28,224	8,900	0
0					0				
3,370	29,280	8,900	0		4,987		28,224	8,900	0

Notes to Accounts

Note 1 - (a) Paid up members 15 April - 149 c/w 71 Dec 2020.

Note 2 Soil testing Plantation Point

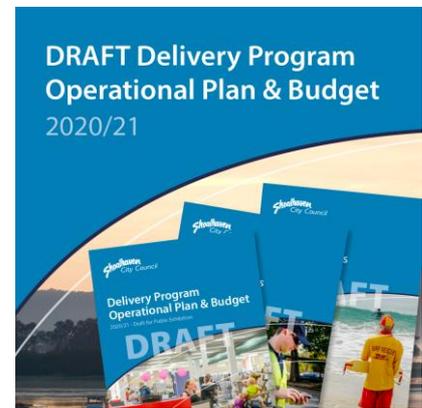
Treasurer's Motion

Raul Arregui questioned the absence of the financial report ofr March in the agenda email out; Lou and Bob both confirmed that that was normal procedure, and would be emailed out with the minutes.

- *Motion 1: That the treasurer's report be accepted, was unanimously adopted*
 - *Moved by Rob seconded by Gavin Phillips*
- *Motion 2: The two reported donations (as requested by the donors), be applied to the "Hold my Hand" materials with logos as supplied by the donors, was unanimously adopted*
 - *Moved by Tony Thompson seconded by Jessica Rawlins*
- *Motion 3: That changes to the Constitution to align membership fees with calendar year is accepted in principle to be included in the proposed changes to the Constitution to be approved by majority at an EGM, was unanimously adopted*
 - *Moved by Dawn seconded by Rob*

Bob asked if the member **who omitted reference to their name on the telegraphic transfer** for their subscription on 18th Feb via the HCU could make the VRRRA of the "missing name". Bob said overdue reminders will be sent to the members who had probably overlooked refreshing their membership post the AGM in the hectic time with the unprecedented rush of new memberships.

The Delivery Program & Operational Plan (DPOPs) Update



Bob informed the meeting that the VRRAs have been advised:

- Regarding the Draft DPOP 2021-22 timeline, Council will consider the draft documents at the 13 April Strategy & Assets meeting.
- Subject to Council approval, it is planned to have the documents out for exhibition 16 April – 17 May, via the Get Involved page.
- The plan which was subject to Council approval, cannot be rolled out until a Recission Motion lodged at last night's meeting is resolved at the Ordinary Council Meeting to be held on 27th April.

It is understood that:

- The itemised DPOP's will be in the DPOP papers.
- The 10 years Capex will be included in the DPOP papers.
- It should be understood the ten-year capex at this stage has identified the items reviewed by Directors, but the timing, resource allocation and the cost of the capital has not been subject to intense review and acceptance. This can only come after the 21/22 has been displayed, been through the "Get Involved process", updated if needed, and accepted by Council.
- This year's timing of the process was on target to be completed a month earlier than normal. This was to allow the District Engineers to arrange the planning of the projects for roll out in a timelier manner. Council is no different to other capital-intensive organisations, rarely do capital projects get completed In Full, On Time and On Cost, (IFOTOC). An earlier roll out of the 21/22 DPOP would have been of assistance for IFOTOC of capital works.

Vincentia Bushcare Group Report for April 2021

Barbara Liddle reported that Vincentia Bushcare Group (VBG) continues to run working bees each Tuesday morning for three hours. In the months of February, March and April to date VBC continued weeding on all our sites from Moona Moona Creek to Blenheim Beach. Limited planting was also undertaken.

Most volunteers are Vincentia residents with some coming from other villages in the Bay & Basin. They are all now experienced in local flora and weed identification, Bushcare procedures, OH&S and the Council Bushcare Plans that provide clear directions of what we are allowed to do.



We were joined last week by 4 Duke of Edinburgh Award students and their 2 leaders. They spent time changing plastic plant guards for cardboard ones to meet Council policy guidelines then assisted the group members pulling out Mother of Millions which have proliferated after the rainy weather.

New members continue to join us. Everyone is welcome to attend the Tuesday working bees. Fill out the online form on the Council website and let me know if you are available to volunteer on Tuesdays. An email is sent out to those who show a commitment to attend to confirm the meeting place for the next Tuesday activity.

Barbara Liddle
VBG Volunteer Co-ordinator
robarb2@bigpond.com

Shoalhaven Hospital Action Group – SHAG

- Lou informed the meeting that the Shoalhaven Hospital Action Group had an info meeting in Bomaderry and are now planning an Information evening on the 27 of May in the Vincentia Hall - invitation with more detail will be sent to all as soon as ready.
- Lou also mention that the vision is to get the best outcome for the entire Shoalhaven health needs by investing in a new hospital preferably within a short distance or in Bay and Basin rather than continue upgrading Nowra Hospital in the physical location using some of the historic Nowra Park.

For more information please go to

<https://www.facebook.com/ShoalhavenHospitalActionGroup>



Bay & Basin Community Strategic Plan

- Lou reported that a second survey is now closed and completed whilst referring to some statistics displayed in the PowerPoint slide below and mentioned that Bruce McKenzie did a great job compiling an excellent Interactive Report which he will be circulating to all.

Bay and Basin Community Lead Strategic Plan

Second Survey Respondents - 332

By Lou Casmiri

A rather good response and great Interactive Report produced by Bruce McKenzie

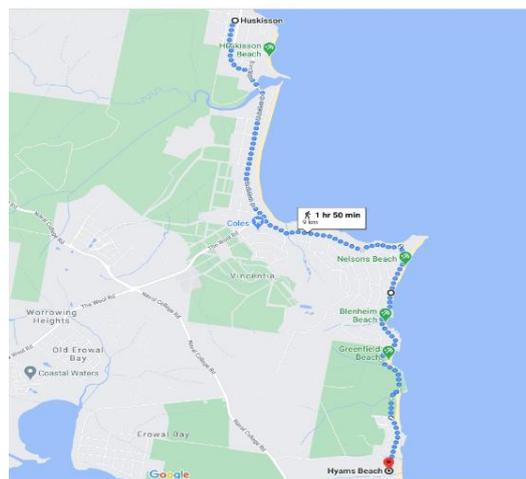
Female 64% - Male 36% -

Under 25 1% - 25-39 7% - 40 – 54 17% - 55 – 64 34% - 65 – 74 33% 75+ 8%

Disability 7% - Residents 88% - Visitors 3% - Property Owners (non-residents) 12% - Traditional owners 1% - Business operators 5% - Employees 5% - Other 1%

White Sands Beach Walk Event

Erica reported that planning is currently underway for a annual White Sands Beach Walk; partnering with Elite Enrgey; the opportunity for VRRRA to create a family friendly event with cultural and heritage touchpoints that engages with the community is a really important step forward in how the VRRRA engages with the community. More information will be available as the event is developed; if anyone is interested in joining the sub-committee, please email the secretary, and Erica will be in contact with them.



Communication Strategy



Erica informed the meeting that an overarching communication strategy that utilised a variety of platforms (website, Facebook, info booths, media, etc) and engaged with the community was vital to the continued connectivity of village. Streamlining these elements is the current plan, through the creation of a sub-committee and a communication plan that will be developed and implemented with VRRRA membership input. If anyone is interested in joining the sub-committee, please email the secretary, and Erica will be in contact with them

Plantation Point Project update

Playground

Lou informed the meeting that, the play ground is now completed and being used by many children and that, VRRRA has raised the funds (\$20K as stated in Treasurers Report) to construct shading sails over the playground. This is in progress with the aim to have them installed ASAP.



Kiosk Facilities and Bocce Court

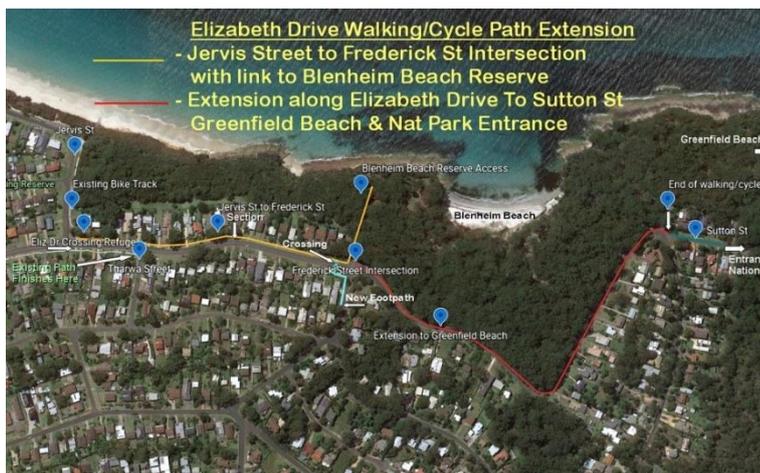
Lou mentioned that there are funds to build the Bocce Court. In conjunction with Council input, the location of the court will be next to a 5m x5m covered area with bench table and chairs. Lou also mentioned that the soil testing (Geotech report) has been completed and provided to Council with other documentation awaiting for green light to start construction ASAP. In reference to the Kiosk, at this point in time it is in the wish list for having the conversation with Council at a later date as it is complicated due to zoning etc.

Images to illustrate the vision



Connecting Pathways, Road Access and Cycle ways

Gavin Phillipps presented an update illustrated in this PowerPoint Slides **attached with this minutes**; Gavin also informed the meeting that, if Ratepayer or Resident require additional information or have suggestions about other footpaths and cycle ways improvements do not hesitate to contact vrra.ccb@gmail.com



VRRRA Constitution and Code of Conduct Update

Erica reported that there is currently in process the creation of a draft Code of Conduct, along with an assessment of the current VRRRA Constitution; any member interested in being a part of this process, to contact Erica.



Collingwood Beach Preservation Group and Coastal management Program (Jervis Bay)

The Collingwood Beach Preservation Group (CBPG) Report was circulated by Secretary before the meeting and there was no questions to Bob at the meeting



In reference to Coastal Management Program (Jervis Bay) , Bob informed the meeting that the minutes from the most recent meeting of the Central CMP were posted on Councils “Agendas and Minutes” site today. The Jervis Bay CMP is due for completion at the end of December 2021.

The links to the Get Involved page for the scoping study for Jervis is

https://getinvolved.shoalhaven.nsw.gov.au/CMPStage1ScopingStudy/news_feed/final-shoalhaven-coastal-management-program-scoping-study

Link to the evolution of subsequent stages covering risk management, evaluation of options, preparation of CMP including exhibition/community feedback and implementation.

<https://getinvolved.shoalhaven.nsw.gov.au/CMP>

Mayor Amanda Findley informed the meeting that the grant for preparation of the Jervis Bay CMP was announced by Shelley Hancock on 12th April 2021

Bay and Basin Leisure Centre

Roslyn reported that, she intended to present a completely different report tonight, one that I was given yesterday by SCC. However I had a late phone call from Kevin Norwood from Council so have had to do a revision. Kevin is the Section Manager for Leisure and Sports centres in the Shoalhaven.

Kevin reported that:

1. The concept design is finished
2. It will now be distributed to a team of architects to obtain plans etc
3. An amount of \$1 million or more is needed to design, get plans etc.
4. The total cost of the refurbishment could be between \$15 to \$30 million dollars.



These new works will encompass:

- A brand new learn to swim pool
- A very large extension to the existing gym area
- New spin rooms for spin classes
- New separate rooms for group exercise classes
- New community meeting rooms
- A new water slide
- Best of all an extensive upgrade to the existing cafe and surrounds

Kevin's portfolio has now been divided with Susan Edwards to both take on new areas.

He stated that there are substantial grants available at present due in part to Covid which Council can take advantage of. This will facilitate the building of the new and exciting hub.

Once a final plan is reached it will be put out to community groups for comment.

Vincentia Village Mall Project

Norm reported that he has spoken yesterday with Gary Chapman SCC who is the project manager. And he actually made a complaint regarding his frustration in the delay of the project and trying to move it forward.

He explained to Gary that he had been working on the project for over 5 years.

Gary stated to Norm that the design concept is still not finalised but it is still moving forward.

Garry said they were meeting with the three land owners of the centre within the next two weeks. This is trying to resolve traffic movement re the laneway loading bay for the liquor store and the shops. Hopefully will have a solution and will be shown in the final concept.

The toilets were also mentioned and after many alternatives they are back to using the existing sewage line and toilet position.

However there will be a complete redesign and will meet disabled specifications.

Trees: At present they are designing a boardwalk around the trees so the roots won't be a problem. No decision on paving as yet to connect the shops. The consultant is working to have disabled capability between the shops and the final plan will be revealed in the final concept plan. This hopefully will be in the near future.

Mayor Amanda Findley undertook to place on the agenda for the Executive Managers team meeting to address the delays and barriers to moving forward

Council has developed a Vincentia Placemaking webpage to keep you informed and up-to-date with this project. The link to the webpage is <https://business.shoalhaven.nsw.gov.au/essential-information/news-media/details/placemaking-for-vincentia-village>



Other Business and Comments from the floor

- Raul Arregui informed the meeting that. The Shoalhaven festival is very important for the whole Shoalhaven community, it has run for many years and it celebrates all the things that make the Shoalhaven a wonderful place. If people in Vincentia are interested in participating in the committee to design, plan and run this year's festival, please contact me on raul@arregui.net
- Jess Rawlins noted that Annette Pham (not present) had advised her that there were COVID vaccinations were available to members of the community that met the health requirements, at the Worrigee St Medical Centre
- In response to discussion on the various manners in which members might contact Council, Bob raised and apologised to Mayor Amanda Findley and Clr Jo Gash for question without notice, namely, at a recent meeting with staff re Plantation Point the staff advised Council uses the Snap Send and Solve application "SSS". The VRRRA had included the reinstatement of the SSA in the 20/21 DPOP's but it was rejected because Council was no longer prepared to pay the licence fee to the third party who supplied the app. Mayor Amanda Findley and Clr Jo Gash supported the app and undertook to confirm if it has been reinstated, or never terminated without advice to the community. Bottom line is the community would like it to be reinstated.

- **Grants Applications Update**

By Annette Pham

- Grant Application from Bushfire Local Economic Recovery Fund \$998,000 for construction of facilities at Plantation Point – Awaiting response

Next General Meeting 17 June 2021 @ 7:30pm in the Vincentia Community Hall at the Coles carpark

Proposed Guest Speakers – for future meetings

- The Dept of Primary Industry – about Shark Patrol
- Dr Pia Winberg - Seafood industry in Jervis Bay and the Shoalhaven