



Executives Committee Meeting Minutes

DATE: 21 January 2021
VENUE: 14 Elizabeth Drive (outdoor)
+ Zoom for committee member not able to attend
Meeting started at: 11:30 am

Chaired by: Ken Buckley



I acknowledge the traditional owners and custodians of country and their continuing connection to the land, culture and community. I pay my respect to Elders past, present and future

Apologies: John Ross

In attendance: Ken Buckley, Bob Pullinger, Roslyn Vickery, Norm Vickery, Dawn Thompson, Tony Thompson, Erica Jones and Lou Casmiri.

Minutes from 5 December 2020

Motion: That the draft minutes of the executives meeting held on 5 December 2020 be adopted
Resolved to adopt the Committee meeting minutes of 5 December 2020

Secretary Report

Lou stated that all emails received with exception to John Ferguson Correspondence in reference to submitting motions at the MINTUS proposed Hotel Information Meeting was forwarded to all in contact list, however email to all from President Ken on 8 December 2020 explained and stated the VVRA position with the Ferguson request.

Lou also reported that, in concert with Annette Pham we are in the process of compiling a letter of support for the Vincentia sailing club grant application for the construction of Club facilities at Plantation point.

Reconciliation of number of members at the end of 2020 is

Number of members at end of 2019	59
Plus new members joined in 2020	7
Plus members who refreshed membership in 2020	11
Less members who did not renew in 2020	6
Number of members at end of 2020	71

Three persons who submitted forms but did not pay fees are excluded from above.

Treasurers Report

Motion: That the treasurer's report be accepted, was unanimously adopted. (report attached)

Opening of Bank Account for White Sand Walk project.

It was agreed that the Treasurer and Public Officer be authorised to open bank accounts for managing the anticipated income and grants (forecast to be above \$2,000) and expenditure for inaugural White Sands Walk activity planned for winter 2021 and in line with Item 37 in the VVRA Constitution.

The authorised signatures will be the same as the main VVRA account, i.e. any two of President, Vice President, Secretary, Treasurer, Public Officer. Any cheques are to be as per the main account, a Requestor and approval of two of the above cheque signatures as recommended in the Auditors Management Report issued by Booth Partners in 2017.

Public Officer Report

End of Year Financial Reporting.

Bob Pullinger reported that, the VRRRA which is defined by Dept of Fair Trading to be a tier 2 association is required to prepare annual financial statement which includes unaudited (a) income and expenditure statement, (b) balance sheet, (c) separate income and expenditure statement and balance sheet for each trust for which the association is the trustee (not applicable for VRRRA) and (d) details of any mortgages, charges and other securities affecting any property owned by the association (not applicable for VRRRA) .

Bob's offer to prepare the tier 2 End of Year Reporting was accepted.

Depreciation Schedule

The End of year Financial Reporting is to reflect the updates to the Depreciation schedule for Acquisition of new speakers, projector and Disposal/Scrapping of redundant Projector/software, Computer and Printer.

Summary of MINTUS Information meeting re Hotel DA20/2322

- Ken reported that, there was 52 attendees (max allowed in Hall see table below) registered via VRRRA-CCB RQ code and some via paper register and paper register was sent to council same night.
- The councillors in attendance were John Wells, Nina Digiglio, Jo Gash, Patricia White and John Levett
- As expected, the loss of Carparking and the 13m building height was a concern to some
- James Vergos (Development Manager) and Ben Stewart from MINTUS explained that they already own the carparks and road access. Coles has a long-term lease in its current form and that extends another 14 or 15 years. They have no plans to alter any other aspect of the shopping precinct, at this point in time.
- In summary, the majority at the meeting, agreed that the Hotel will be of benefit to Vincentia however, the loss of 50 parking spaces was a major concern and the fact that the Bistro facilities will only be available to Hotel guests was disappointing to some.

Hall	Rooms	Normal Capacity	4 Sq Mtr Capacity - COVID	2 Sq Mtr Capacity - COVID
Vincentia	Hall - 16.6m x 6.9m Kitchen - 3.7m x 2.4m	70 people	Hall - 26 people Kitchen - 2 people	Hall - 52 People

Preparation for 2021 Annual General Meeting on 18 February 21

It was agreed that the tabled (attached) Nomination form was to be sent to all by Secretary ASAP including a list of current task/projects undertaken by VRRRA-CCB to be included in AGM Agenda

Other Business

Secretary was requested that, as a matter of urgency to write to Council/Phil Critchley in reference to bushes over path causing a potential hazard risk.

CBPG Report

1. Staff continue to fail to recognise the expert feedback from Pam Dean Jones who has been appointed to the NSW Coastal Council "CC". The CC who is the expert panel who recommends whether the Minister should accept or reject the Coastal Management Plans submitted by the various Local Governments. Pam was praised at the recent NSW Coastal Conference for her appointment to the CC, knowledge and being primarily responsible for the Coastal Manual. The Coastal Manual and Coastal Dune Management Manual forms part of the legal framework for the 2016 Coastal Reforms legislation. The Shoalhaven Council has consistently failed to comply with the Coastal Dune Management Manual which the Council motion in December 2020 will cause the non-compliance to be rectified and comply with the Coastal Reforms 2016 framework. The feedback given by Pam Dean Jones to questions raised at a public meeting in Nov 2007 for the roll out of the CZMP at Vincentia school hall is included in the Secretary's correspondence file.

Meeting Closed at 12:30pm



VINCENTIA RATEPAYERS AND RESIDENTS ASSOCIATION

Committee Member Nomination Form

I, a financial member of the Vincentia Ratepayers and Resident Association Inc. (VVRA)

(nominator's name)wish to nominate

(nominee's name)

For the position of; President or Secretary or Treasurer or Committee Member

Enter nominated position For the calendar year of 2021

(signature of nominator) Date / /

I (nominee's name) financial member of VVRA

agree that if elected, I will serve in the position of.....
for 2021 as described in the VVRA Constitution

(Signature of nominee) Date / /

[Email to: vrra.ccb@gmail.com](mailto:vrra.ccb@gmail.com)

Or

Post to: PO Box 149, Vincentia 2540

**Nominations must be received by the Secretary by 11 February 2021, being
7 days prior to the AGM held on Thursday 18 February 2021**

TREASURER'S REPORT - VRRRA Inc - Year to date 31st December 2020

LAST YEAR - Full Year Main Account		THIS YEAR TO DATE		
		Main A/C \$	Pltn.Point \$	Village Op \$
2863	Everyday Account Start of year	3236	0	0
Income				
590	Membership subscriptions 2020	690	1	
20	Pre-paid subscriptions following year	20		
0	Bank Interest	0		
500	Grants - SCC	500		
0	Grants - Other	0	22000	8900
310	Donations	986	7280	5
<u>1,420</u>		<u>2,196</u>	<u>29,280</u>	<u>8,900</u>
Expenditure				
0	Public liability insurance	632	4	
0	Bank Charges	0		
46	Fees Dept Fair Trading	47		
0	Professional Fees - EOY accounts	0		
0	In Kind activities -	0		
146	Room Hire etc - VRRRA meetings	0		
130	PO Box rent	134		
0	Post, Printing stationery, supplies & Adv	88		
370	Computer & Peripherals	686	3	
55	Internet Website	0		
300	Safety - Hold My Hand, RFS	475		
<u>1,047</u>		<u>2,062</u>	<u>0</u>	<u>0</u>
Balance in bank account end period				
3,536	Everyday Account	3,370	29,280	8,900
300	Unprepd Cheque for Dept Fair Tradir	0		
<u>3,236</u>		<u>3,370</u>	<u>29,280</u>	<u>8,900</u>

Notes to Accounts

Note 1 - (a) 71 paid up members c/w 59 last year and (49 to 52 before the surge arising from Orion Beach differences in values and risks from 2012 to 2015).

Note 2 - (a) Donations amounting to \$250 from Elite Energy for volunteers at Triaathalons.

(b) Donation of \$686 from Elite Energy to sponsor the purchase of the new overhead projector.

(c) Regular donation from community member \$50

Note 3 - Purchase of new overhead projector to replace 2007 model.

Note 4 - Renewal of insurance - needed to cover grant applications.

Note 5 - Grants/Donations received - Community Lead Project Plantation Point \$7,280

Grand Opening Vincentia Village \$8,900.

- Vinnies B'Fire recovery -Community Lead Project Plantation Point \$22,000 (incl GST \$2K)

MOTION a)That the statement of financial position and performance year to date 31st Dec 2020 be received (copy attached)