



*Vincenia Ratepayers and Residents Association Inc.*

*Your Community Consultative Body for*

*Shoalhaven City Council*

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## **DRAFT MINUTES OF VRRRA/CCB AGM HELD 16 FEBRUARY 2017**

**Venue:** COMMUNITY CENTRE, VINCENTIA

**Time:** 9.00PM

**Attendees:** 27 people signed the attendance record, with 25 indicating that they were financial members.

### **Apologies**

Linda Lawless, Terry Bowman, Keith Howard, Abe Mehmet, Lance Sewell, Ros and Norm Vickery, Lyndal and Graeme Lawless, Sue Walsh, Walter, Peter Boscoscuro, and Irene Ross

### **Welcome**

The President welcomed all attendees.

### **Confirmation of Previous Minutes**

**Motion:** Moved draft minutes of the minutes of the AGM of 18 February 2016 be accepted.

**Moved** Peter Livingston, seconded Bob Pullinger. Accepted without amendment.

### **Presentation of the Annual Financial Statement for the year ended 2016 and Auditors report by the Treasurer – Peter Livingston**

- Accounts audited by Booth Partners and agree with our records for income and expenditure. The auditors incorporated revised values for fixed assets after depreciation. The audit was undertaken on a pro-bono arrangement, but in future years, the VRRRA/CCB may need to pay for audit.
- The value of net assets increased by \$231 over 2016.
- Income was \$1563 over the year, compared with \$1388 in 2015. Income received from membership fees dropped from \$875 in 2015 to \$485 in 2016. We should undertake a membership drive
- Total donations received in the year were \$578, including donations relating to 6 people volunteering as marshals for the Triathlon.
- Expenditure dropped from \$1529 in 2015 to \$1332 in 2016 – the reduction mainly due to committee members not seeking reimbursement of administrative costs. More transparent approach would be for committee members to submit costs and then donate that amount if they wished.
- Management letter identified one issue relating to cheque requisition authority – not enough signatories.

- Financial position at the end of January indicates that there is a need either to seek more in the way of donations or grants or raise the membership fees. There currently are not sufficient funds to replaced fixed assets. Currently there are 110 members
- A big part of the recurrent expenditure of the VRRRA/CCB is public liability insurance -\$600 in 2016. If the VRRRA just wants to operate as a CCB there is no requirement for this insurance. If it wants to apply for grants, such as for printing, IT equipment, audit costs, there is a need for this insurance under all grant conditions. VRRRA is more than a CCB – it has made representation to all levels of Government. Peter Livingston is preparing such a grant application for the IMB Community Foundation due on 24 February.
- The issue of CCB participation not requiring compulsory fees was raised.

**Motion:** Agree that the financial report be submitted to Fair Trading and submit the statement of income and expenditure to the Council in accordance with CCB guidelines.

**Moved:** P Livingston, seconded: J Picot Accepted

**Motion:** Set the membership fees at \$10 for 2017.

Arguments for: ensure the financial viability of the Association without the need for reliance on donations or grants.

Arguments against: On percentage terms, large increase, particularly given the VRRRA/CCB's opposition to the Council rate increase; discourage membership; compulsory fee incompatible with the role of CCB as Council Guidelines specify that all members of the community have a say in the CCB.

**Moved:** John Gallimore **seconded:** Sue Sheridan

**Passed** 23 for, 4 against.

**Motion:** Undertake a membership drive to increase membership of the VRRRA/CCB

**Moved:** Sue Sheridan; **Seconded:** J Picot **Accepted**

### President's Report

The outgoing President, Peter Gaffey, made the following points:

- There was a cohesive Executive committee which worked well together throughout the year
- The regular Newsletter was a welcome means of promoting what was going on in the VRRRA/CCB and the community in general
- The VRRRA/CCB has a win with the water filling station at Plantation Point – with thanks to Shoalhaven Water
- The VRRRA/CCB did an application for a grant for all inclusive wheelchair access at Collingwood Beach, but was unsuccessful this time.
- The Orion Beach Path has been opened
- On the rates increase issue, there was a useful coming together of CCBs, and the President urged the VRRRA/CCB to work together with the Hyams Beach and Huskisson CCBs on common issues.
- The Twilight Markets concept will be a very welcome addition to the Vincentia Village Precinct.
- There have been changes to the Constitution and the Code of Practice – Peter Gaffey thanked Bob Pullinger, Col Poulter, and John Picot for their work on these changes.

President's Report moved: John Ross Seconded: Dawn Thompson Accepted.

**Appointment of the 2017 Committee** (This part of the meeting was chaired by Len Murray)

9 nominations had been received for the nine members of the Committee, and one each for each of the office bearers. Therefore, no election required. The Committee for 2017 is as follows:

President: Peter Livingston

Vice President: Angela Johnstone

Secretary: Sue Sheridan

Treasurer: Bob Pullinger

Committee Members: Peter McVay (who has agreed for nomination as Public Officer)

Irene Ross

John Ross

Dawn Thompson

Ros Vickery

Peter Livingston, Sue Sheridan, Arthur Robert Pullinger and Peter McVay were authorized by members as signatories to the VRRRA's account at the IMB Bank and Mr Pullinger and Ms Sheridan were authorized to have electronic access to the account.

#### **Address by newly elected President, Peter Livingston**

- Hopes that the new Committee will build on the good work of the previous one to provide a forum that all Vincentia community feels welcome to attend to discuss issues of concern and to accurately reflect those concerns to Council
- Wants to change perceptions in some sectors of the community that the VRRRA doesn't reflect all views. The recently implemented reforms ensure that committee operates transparently and is responsible to the whole community.
- Objectives for 2017 will include engaging more fully with the whole community, by eg
  - Undertaking a recruitment drive via a letterbox drop seeking email contacts
  - Investigating new mechanisms for electronic engagement eg electronic ballots
  - Continuing to enhance email updates; the web-pages, the Newsletters and bi-month General Meetings
  - With the agreement of members, engaging across the community such as inviting groups/representatives to address meetings or submit articles to the newsletter, or co-sponsor applications for Grants
- Peter Livingston emphasized his intention to preside by consensus
- Emphasised that all VRRRA committee members are volunteers and if mistakes are made, to let us know so that we can consider doing things differently in the future.
- Let's work together in good faith to make the VRRRA and Vincentia CCB a success in 2017.

**Close of AGM at 9.30pm**