

# VRRA-CCB General Meeting Minutes



**DATE:** 5 December 2019

**VENUE:** Vincentia Community Hall at the Coles carpark

**TIME:** 7:15pm registration for 7:30pm start

Meeting started at 7:30pm with



*I acknowledge the traditional owners and custodians of country and their continuing connection to the land, culture and community. I pay my respect to Elders past, present and future*

Roslyn Vickery as Chair Welcome all

## Apologies

Matthew and Chemene McKenzie, Patrick and Julie McMahon, Ken Buckley; Wendy Whatley, Lance & Jen Sewell, Johanna Pullinger, Clr Greg Watson & Deputy Mayor Patricia White, Rob Dunn, Barbara Liddle, Abe Mehmet, Megan Jobson, John Levett.

## Vote to Carry Moved and Seconded Motions at 17 October 2019 Meeting

Motion: That the draft minutes of the meeting held on 15 August 2019 be adopted moved by Robyn Bowman and seconded by Ken Buckley

Motion: That the statement of financial position and performance for the period ended on 1 October 2019 be received moved by Noel Bowman and seconded by Robyn Bowen

Motion: That the CCB accepts the Collingwood Beach Preservation Group Sub-Committee Monthly Report. moved by Bob Pullinger and seconded by Len Murray

All motions resolved with all for and none against

## Acceptance of Minutes from 17 October 2019

Moved by John Ross seconded by Norm Vickery Resolve all in favour none against

## Actions and Business arising from the 17 October 2019 meeting

No action needed to be reported as all items are covered in the Agenda

## Secretary Report

Correspondence; Lou reported that:

- The received correspondence has been forwarded to all in VRRA-CCB contact list and copy available at front table in mail folder with exception to the DA approvals list
  - Berry Forum
  - Fiona Phillips
  - Callala Triathlon
  - Marianne Jones – Vincentia Village Update & Invitation
  - DAs approval lists
- Outgoing Correspondence
  - Letter seeking participation in the formation of a steering committee for moving on with the Vincentia 2030 Community Strategic Plan sent to:
    - Vincentia Matters
    - Vincentia Chamber of Commerce
    - Vincentia Bushcare Group
    - Collingwood Beach Preservation Group
    - Vincentia Sailing Club
    - Vincentia Public School P&F

Copy of the letter was placed in correspondence folder at front table and can be available on request

## Update/Synchronise Constitution, Code of Conduct and CCB guidelines

Lou reported that until we receive the updated CCB Guidelines he will not be able to complete the task; however, he expects that we should receive the CCB guidelines early in 2020.

## Vincentia 2030 Community Strategic Plan

Lou mentioned that in line with the letter (reported above in outgoing correspondence) the plan is to establish a steering committee with the aim to have representation from as many community groups as possible prior to embarking on the Strategic project. Lou also reported that he received very positive support from Vincentia Village Chamber of Commerce and at this point in time only Vincentia Bushcare has replied to the letter stating that “Vincentia Bushcare is a Council run entity not an autonomous group so I think it best if members are picked up through other community groups.”

TREASURER'S REPORT - VRRRA Inc - Year to date to 3rd December 2019			
LAST YEAR -Full Year			THIS YEAR TO 20-Nov-19
2735	Everyday Account	Start of year	2863
<b>Income</b>			
570	Membership subscriptions 2019		590
0	Pre-paid subscriptions following year		20
0	Bank Interest		0
500	Grants - SCC *6		500
0	Grants - other		0
160	Donations		310
<b>1,230</b>			<b>1,420</b>
<b>Expenditure</b>			
0	Public liability insurance		0
0	Bank Charges		0
45	Fees Dept Fair Trading		46
385	Professional Fees - EOY accounts		0
	In Kind activities -		0
395	Room Hire etc - VRRRA meetings		146
127	PO Box rent		130
0	Post, Printing stationery & supplies		0
0	Computer & Peripherals		370
0	Internet Website		55
150	Safety - Hold My Hand, other		0
<b>1,102</b>			<b>747</b>
<b>Balance in bank account end period</b>			
2,863	Everyday Account		3,536
<b>2,863</b>			<b>3,536</b>
Note 1 - (a) 59 members c/w 57 last year and ( before the surge arising from Orion Beach differences in values and risks from 2012 to 2015) numbers are now stabilising. e.g. there was 49 in 2011 and 52 in 2010.			
Note 2 - includes Elite Energy 3/19 \$200 & 11/19 \$50			
Note 3 - Loud speaker \$370			

### Motion: (a) That the statement of financial position and performance for the period ended on 3rd December 2019 be received (copy attached)

- (i) An audit of the financial statements not be pursued.
- (ii) A review of the bookkeeping records not be pursued.
- (iii) The assets register be updated to include:

Purchase of the loud speaker system on 31/5/19 for \$370

Scrapping-off:

- Printer written down value \$113
- Computer written down value of \$250
- Internet software of \$12

- (iv) The VRRRA/CCB make a donation of \$300 to Crossroads Rural Fire brigade, PO Box 266, Vincentia

Moved by Norm Vickery seconded by Len Murray.

All motions resolved with unanimous vote for and none against.

## **Delivery Program & Operational Plan (DPOPs) update**

Bob shared a very detailed presentation included in the attached PowerPoint, concluding with the following motions:

- i. Council to bring the construction of feeder footpaths timing forward – the community feel this is a safety risk – there has already been one fatality with pedestrian access to Golf Club. First raised in 2016.

Motion moved by Bob Pullinger and seconded by Lou Casmiri was resolved with all for and none against

- ii. Include Plan B for pedestrian refuge at Elizabeth Drive / Berry Street in DPOP 20/21 in case Council miss out on black spot grant.

Motion moved by Bob Pullinger and seconded by Lou Casmiri was resolved with all for and none against

- iii. VRRRA supports the needs of our local depot for 20/21 for a gutter sweeper– the need will especially be noticeable in wet periods

Motion moved by Bob Pullinger and seconded by Lou Casmiri was resolved with all for and none against

- iv. Make safe - A pathway / cycleway in Berry St from Elizabeth Drive to the Sewerage treatment works for DPOP 20/21 - i.e. complete the connectivity access from Bayswood to Collingwood Beach

Motion moved by Bob Pullinger and seconded by Lou Casmiri was resolved with all for and none against

- v. Kerb & gutter on Elizabeth Drive from Berry St to Moona Creek for DPOP 20/21

Motion moved by Bob Pullinger and seconded by Lou Casmiri was resolved with all for and none against

- vi. Council take the opportunity to investigate creation of 2 or 3 parking bays at the base of the southern end embankment of Church Street

Motion moved by Bob Pullinger and seconded by Lou Casmiri was resolved with all for and none against

### **“Other feedback from review with Central District Engineer”**

- Mobility access nearby to Holden St.  
Council has programmed to undertake this before Easter 2020.
- 10 year Capital List Request Form.  
This form which has been created by Assets and Works Dept as an improvement to the Capex process. The District Engineer will provide the CCB with the capex estimate being placed upon the request by the District Engineer.
- Jervis Bay Rd Intersection – the special arrangements for previous holiday periods with restricted speed limits of 80kmh on the highway expected to apply. This will be confirmed as soon as official confirmation is received from the RMS contacts supplied by Head Office to the District Engineer

### **“Other feedback from the community**

- The meeting confirmed the community supported Council continuing it’s investigation of creating extra car spaces at Church St.
- DPOP to be raised for signage of walkways south of Plantation Point. The current feedback is the proposed signage ceases at Plantation Point.
- Maintenance request to be raised for “making safe “ the access ways from southern end of Plantation Point to Greenfields.

## Sub-Committees, Projects and Groups Reports

- **Plantation Point Project**

Annette provided written report stating that the community consultation process is now complete with over 600 surveys being completed by the community the largest of any surveys ever conducted by Shoalhaven City Council ( summary included in attached PowerPoint). Council will now put together a specification and will share with us at the next VRRRA meeting in February.

The specifications for the equipment will be informed by the survey that has been completed. The specifications will then go out to tender to construct and build the playground. Currently there is only \$110,000 and that is what we are working on.

Council are applying for further funding from everyone completely and Annette has completed a letter of support for them today and have also got further letters of support from Noahs Ark the CWA and from VRRRA. This grant is about another \$100,000 and is for footpaths barbecues seating and water bubbler and one piece of play equipment.

- **Vincentia Bushcare Report**

Barbara Liddle provided a written report that was attached to the Agenda sent to all

- **Vincentia Mall Project**

by Norm

Norm reported that on 29 October he attended meeting with Shop Owners, Tenants and members of Shoalhaven council Namely Greg Pullen, Marianne Jones, and Ros Holmes. It was coordinated by Placescore's Kylie Legge. This meeting discussed the Social structure of Vincentia and surrounding areas and how this Village Mall would work as a social hub, during the day and night.

He also attended the meeting at the Golf Club on the 30 October as a representative of the VRRRA. This meeting was poorly attended, there were 12 persons in all which included 7 from Council and Placescore, the remaining 5 were 3 from Chamber of Commerce, Norm from the VRRRA and Ross representing Vincentia Matters.

Ideas were then put forward as far as the building concepts and points which were raised by the community from the surveys which were carried out.

Several ideas were raised namely.

1. Grand main entrance southern end. MAIN SIGN Vincentia Village MALL.
2. Toilet block, relocated or moved to private land or changed to enter from back with stage type structure in the front. Mural to be designed and painted to disguise toilet block.
3. Alfresco dining areas north and south to be used day and night.
4. Play area
5. Landscaping extending Mall with 3 – 4 metre trees up the footpaths.
6. Better lighting
7. Paths between shops not pavers
8. Loss of car parking – also time limit on parking.
9. Art functions and displays to be catered for utilize stage area also advertising boards
10. Open area for markets
11. Look at drainage to prevent flooding

Due to poor attendance at the second meeting Council have now called for a third meeting/workshop which will be held in this hall on Saturday 7 December at 9am. Only 30 spots are available if interested the public can attend and please contact Marianne Jones of SCC.

At the completion of all meetings surveys and workshops Placescore will report to Council with their recommendations which will be publish early 2020 for further community comments.

- **Bay and Basin Hub**

by Roslyn

Roslyn informed the meeting that Council reported they still have not been successful to obtain monies for the proposed planning and the tender of this project. They had nothing new to report.

- **Vincentia and Bay Walk signs**

Lou reported that he and Norm attended meeting on 23 October with Council staff Ruth Woodbridge, Kristy Mayhew (Tourism) and representatives from Callala Beach was rather productive with Council and Tourism commitment to standardise and provide additional informative signage from Callala Beach to Hyams Beach walk including external signs promoting the walk and directions to the path.

- It was agreed that VRRRA will raise a DPOP to keep track on progress and to include request for maintenance to sections of the walking track where bikes and baby-prams cannot access.

- **Safety Project - Elizabeth Dr & Berry St Vincentia**

This item was covered as part of the DPOPs presentation by Bob

- **Little Blue Dinosaur- Hold My Hand it's Holiday Time campaign**

Bob informed the meeting that VRRRA has requested sponsorship for expanding the hold my hand program to Bendigo Bank and IMB working in concert with Council for access to Council owned locations. Bob also shared a large visual display at the Port Macquarie bus terminal (included in attached PowerPoint)

- Collingwood Beach Preservation Group

Report is attached to this minute

Motion: That the CCB accepts the Collingwood Beach Preservation Group Sub-Committee Report  
Moved by Ross Popplewell and seconded by Norm Vickery - resolved with all for and none against

## Other Business

### Dual Occupancies at Bayswood

Jim Aravanis address the meeting with the aim of seeking support from VRRRA to object to some dual occupancies in very narrow streets with no additional parking available and where the proposed is excessive for the lot size i.e. on a 500+sqm lot size, some builders are proposing to build 2x4 beds duplex. It was agreed that VRRRA should participate in objecting when applicable and therefore;

Motion was put to the meeting by John Ross and seconded by Noel Bowman that

“The VRRRA does support the objection from local residents for Dual occupancy (DA19/2032) at 61 Summercloud Crescent, Vincentia. On the grounds that there is insufficient off-street parking for such a proposed large duplex in this perimeter road facing bushland which is prone to fires - based on the Bushfire Attack Level ratings assigned to blocks along this road”.

The motion was carried with 16 voted in favour and 2 abstained.

### Next Meeting is the VRRRA Annual General Meeting on 20 February 2020

The VRRRA will be seeking nominations for its' 2020 committee during December 2019 and January 2020, for appointment of the new committee at the Annual General Meeting in February 2020.

The following provides a brief summary of what the committee does and what is involved in each committee position.

The committee controls and manages the day to day affairs of the Association in accordance with the constitution and often represents the Association in its dealings with other bodies (such as council). The committee receives information about local issues which it disseminates to residents as well as maintaining the VRRRA website and community notice board; Regular (bi-monthly) general meetings are conducted to provide a forum to discuss issues of local concern. The committee records the community concerns and communicates them to relevant authorities (normally council).

The committee is elected from members and comprises four office bearers and up to 5 ordinary committee members. The office-bearers and the main responsibilities are:

- President - convenes and chairs committee and general meetings;
- Vice-president - convenes and chairs meetings in the absence of the president;
- Secretary - keeps minutes of all appointments to the committee, names of members at a committee or general meeting and of all proceedings at committee and general meetings, and managers in-coming and out-going correspondence;
- Treasurer - collects all money due to the Association and makes authorised payments and ensures that the correct books and accounts are kept showing the financial details of the VRRRA.

Ordinary committee members participate and vote at committee meetings and may be authorised to perform the roles of the office bearers.

Nominations for the 2020 VRRRA committee must be made in writing open (the nomination form is available on the associations website [vrra.org.au](http://vrra.org.au)) and must be received by not later than 7 days before 20/02/2020 Annual General Meeting In accordance with the VRRRA Code of Practice, members will be advised by e-mail of details of nominations as they are received.

Becoming a committee member is a rewarding and satisfying experience. Apart from being directly involved in matters that help benefit the community, it offers the opportunity to meet interesting people and forge new friendships.

Please consider becoming involved

Meeting closed at 9:15pm

18 VRRRA members attended the meeting