



Committee Meeting Minutes

Draft for 22 May 2020

Started at 2:00pm

Chaired by Ken Buckley



I acknowledge the traditional owners and custodians of country and their continuing connection to the land, culture and community. I pay my respect to Elders past, present and future

Apologies John Ross

In attendance Bob Pullinger, Dawn Thompson, Roslyn Vickery, Lou Casmiri, Anthony Thompson, Norman Vickery and Erica Jones

Minutes from 30 April 2020

Motion: That the draft minutes of the executives meeting held on 30 April 2020, were unanimously adopted

Secretary Report

Correspondence; Lou reported that all email correspondence has been forward to all in the VVRA list and that the only snail mail received was from Council and it was The Recovery Newsletters that he forwarded the email version to all and a copy has also being placed in the Notice Board at the Mall by Dawn Thompson. It was agreed that VVRA will provide Letter of support to Council for Grant funding to extend the Vincentia Walking/Cycle ways to Blenheim and Greenfields beaches.

LanValuation and Council Rates



Bob Pullinger informed the meeting that the rate increase is not equivalent of the recent increase in the valuation notices. The proposed rate increase of 3.4% is being put to Councillors on Tuesday 26th May to approve it go on public exhibition, with final acceptance or modification planned for an extra ordinary meeting by the end of June 2020. Owners might like to insert the UCV on the Valuation Notice (recently received from the Valuer Generals office) into the Rates Calculator on the Shoalhaven Council site. Do not be surprised if the actual rate increase for one's property might be considerably greater than 3.4% because of the value of the UCV of one's property.

The link to the Rates Calculator is

<https://www.shoalhaven.nsw.gov.au/My-Property/Rates-and-payments/Rates-calculator>

The motion being put to Councillors is in

https://shoalhaven.infocouncil.biz/Open/2020/05/CL_20200526_AGN_16077_AT_WEB.htm

For further information explaining the motion and cause and consequences Click on item CL20.116.

MOTIONS CARRIED

[Acceptance of Minutes from Zoom Meeting 30 April 2020](#)

[Acceptance of Treasure's Report](#)

[Acceptance of Treasure's Report](#)

ACTION REQUIRED FOR:

[Members And Residents Survey](#)

[Vincentia Strategic Plan](#)

[Landmark Structure/Sign at the Moona entrance to Vincentia](#)

MATTERS OF GENERAL INTEREST

[Concerns about new land valuation and rates in Vincentia](#)

[Delivery Program & Operational Plan \(DPOPs\)](#)

[One plus One](#)

[Bayswood Support](#)

[From Survive to Thrive](#)

[Next meeting](#)

PROJECTS UPDATE

[Plantation Point Playground](#)

[Vincentia Winter Festival](#)

[Connecting Pathways, Road Access and Cycle ways](#)

[Vincentia Mall \(no update see 30/04 minutes\)](#)

[Signs in White sands walk Ways](#)

[Landmak structure/sign at Vincentia entrance](#)

[Bay and Basin Hub \(No update see 30/04 minutes\)](#)

[Collinwood Beach Preservation Group](#)

Treasurer's Report

TREASURER'S REPORT - VRRRA Inc - Year to date 20th May 2020

LAST YEAR - Full Year		THIS YEAR - Year to date	
2863	Everyday Account Start of year	3236	
Income			
590	Membership subscriptions 2020	610	see note 1
20	Pre-paid subscriptions following year	10	
0	Bank Interest	0	
500	Grants - SCC	0	
0	Grants - other	0	
310	Donations	936	Note 2
1,420		1,556	
Expenditure			
0	Public liability insurance	0	
0	Bank Charges	0	
46	Fees Dept Fair Trading	47	
0	Professional Fees - EOY accounts	0	
0	In Kind activities -	0	
146	Room Hire etc - VRRRA meetings	0	
130	PO Box rent	134	
0	Post, Printing stationery & supplies	0	
370	Computer & Peripherals	686	Note 3
55	Internet Website	0	
300	Safety - Hold My Hand, RFS	0	
1,047		867	
Balance in bank account end period			
3,536	Everyday Account	3,972	
300	Unpresented Cheque for Dept Fair Trading	47	
3,236		3,925	

Note 1 - (a) 63 paid up members c/w 65 last year and (49 to 52 before the surge arising from Orion Beach differences in values and risks from 2012 to 2015).

Note 2 - (a) Donation of \$200 from Elite Energy for 2 volunteers. Proposed to set aside for LBD signs.

(b) Donation of \$686 from Elite Energy to sponsor the purchase of the new overhead projector.

(c) Regular donation from community member \$50

Note 3 - Purchase of new overhead projector to replace 2007 model.

Motion: That the treasurer's report be accepted, was unanimously adopted

Members and Residents Survey Responses

It was agreed that Erica Jones will compile a response thanking the Members/Residents that have participated and include a summary of the survey responses and propose VRRRA action/s as a result of the survey; however due to the overwhelming response the results and a draft collation of responses and actions for further improvement and growth as the Community Consultative Body (CCB) recognised by the SCC, will be circulated shortly. Bob Pullinger undertook to provide Erica with list of VRRRA's achievements over the past few years for inclusion in the summary.

Vincetia Community Lead Strategic Plan

It was agreed that Erica Jones and Lou Casmiri will prepare a draft overview of a proposed Strategic Plan with the aim to embark on a formal process including consultation with all the interested Vincetia community groups. This would include Vincetia Matters, Primary and High Schools, Collingwood Beach Preservation Group etc. This document would then be used as input for The Bay and Basin proposed Strategic Plan and for council's reference for the allocation of funds.



Landmark Structure/Sign at Moona Bridge entrance to Vincetia



Lou Casmiri reported that the response from Council Engineering was "I believe that such a sign would be matter for Council's Tourism Department to investigate in the first instance. I will pass on your suggestions to the most relevant officer to discuss." Therefore, Lou has been delegated to contact The Tourism Dept to get an understanding on what would be needed by the VRRRA to have a sign/structure erected at the Moona Creek entrance to Vincetia. If required the VRRRA would be prepared to run a fund raiser to obtain costs for such a structure/sign

Plantation Point Project update

By the end of October 2020 Plantation Point Reserve will see the completion of the first stage of its new all abilities playground. The joint Vision of the VRRRA, and other community stakeholders is for Plantation Point to become a Destination Playground. An inclusive, all abilities playground at Plantation Point is fundamentally important to the enjoyment and liveability of our local community ensuring people of all ages, abilities and cultural backgrounds can live, play and interact together. Our Joint playground committee have worked well with Council to secure further funding. Three grants totalling \$435,000 have been secured to improve facilities, inclusivity and access for to the whole community.

The Vision



A wheelchair accessible ramp will be built from Plantation Point Reserve down to Barfleure Beach. There will be new public toilets including an adult change facility so people in wheelchairs can be lifted from their wheelchair using a hoist onto an adult size change table. Our committee was successful in assisting Council to secure funds from Veolia Mulwaree Trust for \$46,000 to install a Liberty Swing and \$87,000 from 'Everyone can play' for accessible pathways, signage and seating.

Vincentia Festival Update



Erica Jones reported that the Council Events Specialist response to our requests for guidelines about restriction due to the Coronavirus aka COVID-19, was "We are currently assessing the guidelines, and will get back to you as soon as we can". Therefore it was decided that due to current restrictions and proposed works at the mall could be starting in February, if the allocated funds for the Festival can be transferred to a later date we will have the Festival as part of the new mall opening.

Connecting Pathways, Road Access and Cycle ways

Lou reported that at a meeting on 18 May with deputy Mayor Patricia White, Gavin Phillips and Bob Pullinger it was requested that Gavin include Safety incidents in the Cycle ways. The incidents identified to be included are:

- How to determine and manage a safe speed for cycles
- How to determine and manage a safe speed for motorised and paddle propelled skateboards
- Determine if Council can reduce the height of the new safety sign at the edge of the cycle way at the end of the Montague St roadhead. It was agreed the sign contains many practical safety guidelines.



It was agreed that would be more appropriate if the Martin Bengé great initiative and good work for connecting the Vincentia Bike-tracks was merged with the Gavin Phillips Pathways and Road Access project therefore, Lou was delegated to establish a meeting with Cllr Patricia White, Gavin Phillips, Martin Bengé and Ken Buckley with the aim to get a better understanding of the Council Master Plan (PAMP) for Pathways and Bike-tracks and best way forward for a united project.



Signs in White Sands Walk

Lou reported that, the Council Engineering update/response is that due to shifting work priorities and with many staff members now working from home, they haven't been able to allocate the time to investigate the White Sands walk on site as of yet. But the information provided by VRR/Jessica Rawlins is very thorough and will be enough for them to complete an initial audit of existing signage and potential new signage.

When they have completed the investigation, they will submit their findings through the VRR CCB for review and for a walk through the pathway/track.

In summary, the matter is currently being investigated by the Engineering Design Unit and a complete review for proposed signage works along the White Sands walk will be submitted to the CCB in due course.

It was agreed that Lou Casmiri and Bob Pullinger will prepare and submit a DPOP request to manage progress on this project.

Delivery Program and Operation Plan (DPOPs)

Bob is to create the DPOP report to incorporate the discussions at April 16th meeting, Group any DPOP's being addressed by a sub committees into a summary DPOP for reporting in the subcommittee report.

Include any DPOP's carried over from 19/20.

Copies of Submissions and Post cards by members to Councils "Get Involved - Local Strategic Planning Statement - Shoalhaven 2040" which closed on 15th March 2020 (see email with prompt from VRRRA-CCB on 10th March 2020) – Bob & Lou are the only members of the VRRRA-CCB to advise of Getting Involved.

Formation of subcommittee to work in concert with DPOPs to start the compilation of a formal VRRRA Action Plan

Collinwood Beach Preservation Group

Bob informed : Safety action - the hollows between the pathway-cycleway and nature strips had been filled in with soil and seed. These had been mentioned as safety risks by the CBPG for some time now.

Safety prevention – Bob is to forward Lou the contact at Port Macquarie Council where an electronic noticeboard is used by Council to collect advertising revenue. Council uses the board for 10% of the time for internal promotions including which includes the Hold My Hands safety program. It was discussed there maybe an opportunity to instal a signboard on the side of the rear of Coles building/carpark as part of the Vincentia Mall project. Opportunity could be considered for displaying items such as the Council's weekly newsletter. The build up of sand being blown to Moona Creek is to be included in the risk management for the CBPG reports.

One plus One Episode 5

May we suggest that you view <https://iview.abc.net.au/show/barrie-cassidy-s-one-plus-one> in particular from 4min 12 secs to 8min 6 secs - In our opinion it "Bringing fresh air to dealing with the customers, i.e. the ratepayers."

The VRRRA committee are planning to request a meeting with the CEO (or delegated senior Council staff) to discuss the perception of the ratepayers of dealing with Council Perhaps conversation could lead to a workshop with the VRRRA committee or at the next combined CCB meeting on "Modelling engagement between Council and Ratepayers on interview with Dennis Richardson on leadership and engagement".



From Survive to Thrive

It was agreed that if we are successful in obtaining a Community Development Grant, we will appoint James Cowie to prepare a community transition document/program/processes "From Survive to Thrive" to enable us (VRRRA-CCB) to design, implement and complete projects to support and enhance Vincentia Ratepayers and Residents.

Bayswood Support

Lou Casmiri reported that we are in receipt of Bayswood Correspondence in reference to seeking VRRRA-CCB support for objecting to DA20/1349 = this is a 6 bedroom 6 bedroom residence purpose built with the intention of it being a boarding house. The building is already completed – as it was listed originally as a Complying Development (no documents displayed) no one had any idea of what was being built. Now the owner has submitted a DA for it to be used as a Boarding house –

It was agreed that Lou will contact the Bayswood requesting for support residents, suggesting that a formal motion be put to all members/residents at our next General Meeting (16 June) and take action according to the resolution.

Next Meeting

Because we are not sure if by 16 June 2020, the distance rules for the Coronavirus aka COVID-19 requirements would be changed to allow 30 plus to attend our VRRRA-CCB meeting in the community hall, the committee will meet again on 4 June to make final decision for holding the meeting in what format.

Meeting Closed at 4:00pm



Zoom Executives Meeting Minutes

DATE: 30 April 2020

VENUE: Zoom meeting ref

TIME Started at: 4:05 pm

Chaired by Ken Buckley



I acknowledge the traditional owners and custodians of country and their continuing connection to the land, culture and community. I pay my respect to Elders past, present and future

Apologies John Ross and Erica Jones

In attendance Bob Pullinger, Dawn Thompson, Roslyn Vickery, Lou Casmiri, Anthony Thompson, Norman Vickery

Minutes from 16 April 2020 (copy attached)

by All

Motion: That the draft minutes of the executives meeting held on 16 April 2020 was unanimously adopted

Actions and Business arising from the 16 April 2020 meeting

- Proposed Survey Form Action by Lou Casmiri
 - It was agreed that the survey form be sent to all in the VRRRA mailing list
- Contact Clr Patricia White and Clr Bob Proudfoot in reference to Bay and Basin Community Lead Strategic Plan. Action by Lou Casmiri
 - Lou reported that Clr Patricia White informed him that the Notice of Motion - Community Led Bay & Basin Strategic Plan - Funding Allocation was passed by all Councillors who support the development of the Strategic Plan. Next step is funding \$35,000 in the budget for 20/21
 - Lou also mentioned that his understanding is that Vincentia would be in a better strategic position if VRRRA had a strategic or action plan for input into the Bay and Basin Strategic plan. It was agreed that a subcommittee to work in concert with DPOPs will be setup as a matter of urgency to start the compilation of a formal VRRRA Action Plan

Secretary Report

Correspondence; Lou reported that all email correspondence has been forward ASAP to all in the VRRRA list and that the only snail mail received was from Council being:

The Recovery Newsletters that he forwarded the email version to all and;

The letter of support from Council about Plantation Point that will be attached to this minutes as part of the Plantation Point project report.

Vincentia Community Lead Strategic Plan

Lou mentioned that the subject was covered in action for 16 April meeting

Treasurers Report

by Dawn Thompson

There has been no change from the 16 April 2020 report

The Delivery Program & Operational Plan (DPOPs) Update

by Bob Pullinger

- Recovery actions – Gap analysis
- Arrangements re 20/21 Budget DPOP's and Rate notices

Sub-Committees and Groups Reports

- **Plantation Point Project Update** by Annette Pham

Our Joint playground committee have worked well with Council to secure further funding. Three grants totalling \$435,000 have been secured to improve facilities, inclusivity and access for to the whole community (attached copy of Council letter of support for the project)

Also, Annette informed us that, The *Huskisson Woollamia Community Voice* are in favour of transferring a \$25,000 grant funding that was allocated for Huskisson toilets upgrade to the Plantation Point project for which VRRRA are very appreciative of.

- **Vincentia Winter Festival** by Erica Jones

At the Assets and Strategy meeting on 21st April it was resolved that \$8,900 will be allocated to the Festival, however due to the Coronavirus aka COVID-19 that has totally transformed our daily work, play and life no date has been allocated for the Festival in 2020

- **Connecting pathways and road access** by Gavin Phillips

Gavin provided the meeting with the attached PowerPoint, it was agreed that the subcommittee should treat with a sense of urgency for the need to appeal to the Councillors who have an understanding of the potential of projects identified by the VRRRA with the aim to have our request included in the budget being prepared by Council at this point in time.

- **Vincentia Mall Project Update** by Norman Vickery

Norm reported that he has spoken today to Gary Chapman the Project Manager for the upgrade of the Vincentia Mall.

- He stated the draft from Placemaker is completed. Council staff have been working through it to ensure it coincides with community's expectations.
- Ros Holmes is still progressing with the Concept Plan. On completion in the near future, Council will call for expressions of interest on the Plan from suitably qualified Landscape Architects.
- Once the expressions of interest are received by SCC it will be discussed then sent out for tender, then Council to award Contract prior to Xmas.
- There may be some minor works completed before Xmas in street scaping and roundabout. A meeting has been held with the shop tenants and it was resolved that no major works within the Mall be started until after the busy Christmas/Tourist season. Construction therefore should commence in February 2021.

- **Signs and White Sands Walk Ways** by Lou Casmiri

Lou reported that he was contacted by Ryleigh Bowman SCC Engineering with the request that we provide him with any additional information and the proposed locations that he be requested to investigate. This is in order for him to undertake a review of the existing signage and possible options moving forward.

Lou confirmed that a detailed report with maps and preferred location of signs has been prepared by Jessica Rawlins (PDF is attached). This document has been forward to Ryleigh with an aim to set up onsite meetings with Ryleigh and the VRRRA subcommittee.

- It was agreed that Lou will contact Council to ascertain rules and regulations for, if VRRRA initiates a project to install a "Welcome to Vincentia" landmark sign/structure at the Vincentia entrance at Moona /Elizabeth Drive.



- **Bay and Basin Hub**

by Roslyn Vickery

Roslyn reported that, discussions were held with Kevin Norwood today with regard to Bay and Basin Hub extensions. He advised that he has written a brief on the project which has now gone to the Delivery Team in order for them to compose a complete document.

This brief will then go out to tender for suitably qualified consultants that can put a price on the DA and the construction. This is to seek a qualified consultant that can gauge an amount for the initial cost of getting the project to tender.

Monies are available for this stage, however monies needed to build this project will have to be sourced through various grants.

The request for tender is with Councils Project section who will manage it.

He advised that during the Bay and Basin shut down they have taken advantage of doing repair and maintenance work on the pool, the massive air conditioning duct work as well as painting etc. These works were planned for the future and would have involved shutting the complex down to get this work done. He will keep us advised of future advances.

- **Collingwood Beach Preservation Group**

by Bob Pullinger

- There have not been any actions reported by Council since the report tabled and circulated with last month's minutes.

Other Business

Requested by:

- **Update on eForm for Membership and Renewals**

Lou Casmiri

Lou reported that we received 12 renewals via the eForm within hours of sending the email with the eForm. It was agreed that Lou will prepare a VRRM Membership Joining eForm for Committee approval before circulation.

- **Dogs off leash on the beach discussion**

Ross Popplewell

The matter was discussed making reference to information on Council website about beaches/areas <https://doc.shoalhaven.nsw.gov.au/Displaydoc.aspx?Record=D11/126106> and <https://doc.shoalhaven.nsw.gov.au/Displaydoc.aspx?Record=D11/126042>

And to the "Off Leash and SA20.48 Notice of Motion – Zero Tolerance for Unregistered Dogs and Dogs Attack"

Recommendation (Item to be determined under delegated authority) That

1. Council adopt a zero tolerance for any detected unregistered dogs and impose fines for any breaches.
2. In the case of dog attack outside of the owner's property, no matter how minor, penalties be imposed.

RESOLVED (Clr Watson / Clr Levett) MIN20.264 **Motion Carried**

FYI www.dailytelegraph.com.au/newslocal/thesouthcoastnews/... Shoalhaven residents

with unregistered dogs have been put on notice. Shoalhaven Council councillors have unanimously supported a motion calling for zero tolerance for any detected, unregistered dogs.

"Bob Pullinger commented that, in reference to dogs off leash and on leash on Collingwood beach the signs at each access way for many years now have said dogs are not allowed on leash or off leash on Collingwood Beach. There has been a history of nearby residents being fined.

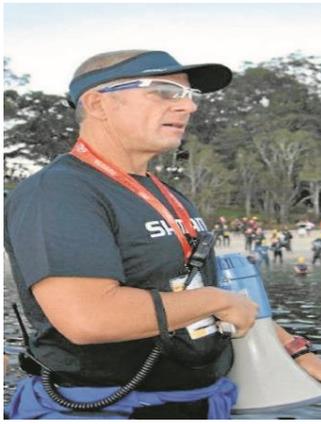
A ranger recently advised us of an owner with a dog on leash being fined after the ranger arrived on the scene urgently after a call to Council to report the incident.

The only access ways without signs are the two new access ways at the southern end of Collingwood Beach.

Phil Critchley has received a reply from Ray Massie signs for the 2 new entrances to Collingwood Beach have been ordered from John Embery"

Presenters at future general meetings

Bob Pullinger



It was agreed that having the mentioned speakers at our next General meetings in the Community Hall will be well received by VRRRA members

Huskisson Triathlon post event Analysis update

Bob Pullinger

Bob and Lou reported that they have attended the Zoom meeting on the Husky Triathlon where Bob reported from a field marshal view point and Lou mentioned about disappointment with graffiti left on paths as requested by a VRRRA member.

Benchmarking and Sharing Experiences

Bob Pullinger

It is understood there may be some lessons to be learnt from some CCB's who have attempted zoom meetings if Council insists on a lengthy delay prohibiting meetings in the Community Hall.

Meeting Closed at 5:15 PM

Next Committee meeting on 21 May 2020 at 4pm

Next General meeting on 18 June 2020

In reference to our next General Meeting "After having completed 2 Zoom meetings with some difficulties; the Committee has decided that, due to the NBN unreliable (and bandwidth for some of us) in Vincentia and because the establish General Meetings format is that we have a stand-up speakers, it would be best to keep members informed via minutes and other forms of communication until we have clearance from Council to restart General Meetings in the Community Hall".