

VINCENTIA RATEPAYERS AND RESIDENTS ASSOCIATION

DRAFT MINUTES COMMITTEE MEETING 23rd JANUARY 2019

The meeting opened at 1:40pm. In attendance were Peter Livingston, Lance Sewell, Tony Thompson, Bob Pullinger, Dawn Thompson, Ros Vickery, Robin Bowman arrived at approximately 2:05pm and Noel Bowman arrived at approximately 2:40pm.

2 Apologies Pat McMahon

3. Confirmation of previous Minutes from the Executive Meeting on 14th November 2018
Confirmed Ros Vickery **Moved** Bob Pullinger

4. Confirmation of Matters Arising from previous Executive Meeting can be found on the VRRRA website. The Committee agreed that any outstanding matters will be addressed before the next Annual General Meeting.

Motions have been sent to Shoalhaven Council.

There were 21 new members joined this year.

5. Transition to the 2018 committee The VRRRA Constitution was discussed regarding the transition of the 2018 committee members and how as with many small voluntary committees, it is not always possible for one committee member to address all requirements and fulfil the role without support from others. The committee agreed it has continued to share activities and stepped up to ensure all guidelines, regulations and code of practice have been complied with on the most timely basis. Many of the committee have been exposed to practices and processes for the first time and should be congratulated for their efforts and support or sharing activities in the interest of the Vincentia community.

Public Officer information is being reviewed to ensure everything is up to date.

6. Treasurers Report

The treasurer will pass on a copy of any Treasurer's Registers to the Public Officer

The current Bank Balance is \$2,863.

7. Agenda and Self Audit for the Annual General Meeting

The Agenda goes out 2 weeks before the Annual General Meeting i.e. out on 7th February for Meeting on 21/2/2019

Nominations must be received 7 days before the Annual General Meeting i.e. nominations close on 14th February.

Email to be sent out with membership forms for 2019.

Email to be sent out now stating Nominations are now being accepted for positions on the committee of the Vincentia Ratepayers and Residents Association. Nominations close 14th February.

Information to recruit new members to be compiled for the noticeboard in Vincentia Shopping centre.

The Agenda for the next General Meeting and guest speakers was discussed. Phil Critchley, and Erica Jones will be invited and the Chairman for the VRRRA Annual General Meeting will be Peter Livingston. Peter will forward an email to committee members of the process that was adopted for the AGM last year that follows the Constitution, Code of Practice and CCB guidelines.

The committee agreed that the email from Mr Bill Hancock regarding Nowra Hospital should be forwarded to all members with the Agenda for the next meeting, as members may wish to read Mr Hancock's proposal and take a position on the proposed location of the hospital.

8. Other Business

Another letter had been received from Mr John Picot, discussion centred around the most appropriate response, it was agreed unanimously to inform Mr Picot he was welcome to express his views and opinions to members at the next VRRRA meeting.

Community Cabinet Meeting

Bob will follow up on his meeting with the Premier and Ministers and send letters to the Premier and the Ministers that were contacted at the Community Cabinet Meeting, specifically those that have not responded to the discussion and documented concerns Bob had delivered regarding the views of the Vincentia Ratepayers and Residents .

Other Business

CCB Guidelines were mentioned as being reviewed and it was agreed unanimously that CCB Guidelines should be in line with the Department of Fair Trading.

Bob will follow up to confirm when the Annual Return is required by the Department of Fair Trading.

Ros will ask Ken Buckley for the latest photos from the stair access way at Nelsons Beach.

Bob will send a letter of support to Shoalhaven Council for the grant application for all inclusive playground equipment at Voyager Park.

The meeting closed at 4:30pm